

Strategy and Resources Policy Committee

Wednesday 12 October 2022 at 2.00 pm

**To be held in the Town Hall,
Pinstone Street, Sheffield, S1 2HH**

The Press and Public are Welcome to Attend

Membership

Councillor Terry Fox
Councillor Julie Grocutt
Councillor Angela Argenzio
Councillor Douglas Johnson
Councillor Bryan Lodge
Councillor Shaffaq Mohammed
Councillor Joe Otten
Councillor Mick Rooney
Councillor Martin Smith
Councillor Richard Williams
Councillor Paul Wood

PUBLIC ACCESS TO THE MEETING

The Strategy and Resources Policy Committee comprises 11 Members and has the following responsibilities:

- Cross-cutting responsibility for development and submission to Full Council for adoption of the Budget and Policy Framework
- Providing strategic direction to the operation of the Council by developing and recommending the Corporate Plan (including determination of the priorities set out therein) to Full Council and making decisions on cross-cutting policies and practice where such decisions are not reserved to full Council
- Responsibility for any issue identified as being of significant strategic importance or financial risk to the Council (which is considered to be by its nature cross-cutting)
- Responsibility for any policy matter not otherwise allocated to a Committee
- Considering reports which an Ombudsman requires to be published by the Council where it is proposed that the Council take the recommended action

Meetings are chaired by the Leader of the Council.

A copy of the agenda and reports is available on the Council's website at www.sheffield.gov.uk. You may not be allowed to see some reports because they contain confidential information. These items are usually marked * on the agenda. Members of the public have the right to ask questions or submit petitions to Policy Committee meetings and recording is allowed under the direction of the Chair. Please see the Council [website](#) or contact Democratic Services for further information regarding public questions and petitions and details of the Council's protocol on audio/visual recording and photography at council meetings.

Policy Committee meetings are normally open to the public but sometimes the Committee may have to discuss an item in private. If this happens, you will be asked to leave. Any private items are normally left until last on the agenda.

Meetings of the Policy Committee have to be held as physical meetings. If you would like to attend the meeting, please report to an Attendant in the Foyer at the Town Hall where you will be directed to the meeting room. However, it would be appreciated if you could register to attend, in advance of the meeting, by emailing committee@sheffield.gov.uk, as this will assist with the management of attendance at the meeting. The meeting rooms in the Town Hall have a limited capacity. We are unable to guarantee entrance to the meeting room for observers, as priority will be given to registered speakers and those that have registered to attend.

Alternatively, you can observe the meeting remotely by clicking on the 'view the webcast' link provided on the meeting page of the [website](#).

If you wish to attend a meeting and ask a question or present a petition, you must submit the question/petition in writing by 9.00 a.m. at least 2 clear working days in advance of the date of the meeting, by email to the following address: committee@sheffield.gov.uk.

In order to ensure safe access and to protect all attendees, you will be recommended to wear a face covering (unless you have an exemption) at all times within the venue. Please do not attend the meeting if you have COVID-19 symptoms. It is also recommended that you undertake a Covid-19 Rapid Lateral Flow Test within two days of the meeting.

If you require any further information please email committee@sheffield.gov.uk.

FACILITIES

There are public toilets available, with wheelchair access, on the ground floor of the Town Hall. Induction loop facilities are available in meeting rooms. Access for people with mobility difficulties can be obtained through the ramp on the side to the main Town Hall entrance.

**STRATEGY AND RESOURCES POLICY COMMITTEE AGENDA
12 OCTOBER 2022**

Order of Business

- 1. Welcome and Housekeeping Arrangements**
The Chair to welcome attendees to the meeting and outline basic housekeeping and fire safety arrangements
 - 2. Apologies for Absence**
 - 3. Exclusion of the Press and Public**
To identify items where resolutions may be moved to exclude the press and public.
 - 4. Declarations of Interest** (Pages 7 - 10)
Members to declare any interests they have in the business to be considered at the meeting.
 - 5. Minutes of Previous Meetings** (Pages 11 - 30)
To approve the minutes of the meetings of the Committee held on 24 August; 30 August; and 15 September 2022.
 - 6. Public Questions and Petitions**
To receive any questions or petitions from members of the public
 - 7. Retirement of Staff** (Pages 31 - 34)
Report of the Executive Director, Resources
 - 8. Work Programme** (Pages 35 - 56)
Report of the Director Legal and Governance
- Formal Decisions**
- 9. Budget Monitoring and Financial Position Month 5, 2022/23** (Pages 57 - 68)
Report of the Executive Director, Resources
 - 10. Occupational Health Provision** (Pages 69 - 76)
Report of the Executive Director, Resources
 - 11. Grant of Planning Obligation Contribution to SYMCA for Bus Services** (Pages 77 - 82)
Report of the Executive Director, City Futures
 - 12. Capital Approvals - Month 5 2022/23** *(Pages 83 - 108)
Report of the Executive Director, Resources

- 13. Policy Committee Budget Proposals**
Report of the Executive Director, Resources

*(To Follow)

For Information

- 14. Minutes of the Strategy and Resources Urgency Sub-Committee held on 7 September 2022**

(Pages 109 -
110)

NOTE: The next meeting of Strategy and Resources Policy Committee will be a special meeting to be held on Tuesday 15 November 2022 at 4.00 pm

*(NOTE: Appendix 2 to the report at item 12 and the appendix to the report at item 13 in the above agenda are not available to the public and press because they contain exempt information described in paragraph 3 of Schedule 12A to the Local Government Act 1972 (as amended).

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ADVICE TO MEMBERS ON DECLARING INTERESTS AT MEETINGS

If you are present at a meeting of the Council, of its Policy Committees, or of any committee, sub-committee, joint committee, or joint sub-committee of the authority, and you have a **Disclosable Pecuniary Interest** (DPI) relating to any business that will be considered at the meeting, you must not:

- participate in any discussion of the business at the meeting, or if you become aware of your Disclosable Pecuniary Interest during the meeting, participate further in any discussion of the business, or
- participate in any vote or further vote taken on the matter at the meeting.

These prohibitions apply to any form of participation, including speaking as a member of the public.

You **must**:

- leave the room (in accordance with the Members' Code of Conduct)
- make a verbal declaration of the existence and nature of any DPI at any meeting at which you are present at which an item of business which affects or relates to the subject matter of that interest is under consideration, at or before the consideration of the item of business or as soon as the interest becomes apparent.
- declare it to the meeting and notify the Council's Monitoring Officer within 28 days, if the DPI is not already registered.

If you have any of the following pecuniary interests, they are your **disclosable pecuniary interests** under the new national rules. You have a pecuniary interest if you, or your spouse or civil partner, have a pecuniary interest.

- Any employment, office, trade, profession or vocation carried on for profit or gain, which you, or your spouse or civil partner undertakes.
- Any payment or provision of any other financial benefit (other than from your council or authority) made or provided within the relevant period* in respect of any expenses incurred by you in carrying out duties as a member, or towards your election expenses. This includes any payment or financial benefit from a trade union within the meaning of the Trade Union and Labour Relations (Consolidation) Act 1992.

*The relevant period is the 12 months ending on the day when you tell the Monitoring Officer about your disclosable pecuniary interests.

- Any contract which is made between you, or your spouse or your civil partner (or a body in which you, or your spouse or your civil partner, has a beneficial interest) and your council or authority –
 - under which goods or services are to be provided or works are to be executed; and
 - which has not been fully discharged.

- Any beneficial interest in land which you, or your spouse or your civil partner, have and which is within the area of your council or authority.
- Any licence (alone or jointly with others) which you, or your spouse or your civil partner, holds to occupy land in the area of your council or authority for a month or longer.
- Any tenancy where (to your knowledge) –
 - the landlord is your council or authority; and
 - the tenant is a body in which you, or your spouse or your civil partner, has a beneficial interest.
- Any beneficial interest which you, or your spouse or your civil partner has in securities of a body where -
 - (a) that body (to your knowledge) has a place of business or land in the area of your council or authority; and
 - (b) either -
 - the total nominal value of the securities exceeds £25,000 or one hundredth of the total issued share capital of that body; or
 - if the share capital of that body is of more than one class, the total nominal value of the shares of any one class in which you, or your spouse or your civil partner, has a beneficial interest exceeds one hundredth of the total issued share capital of that class.

If you attend a meeting at which any item of business is to be considered and you are aware that you have a **personal interest** in the matter which does not amount to a DPI, you must make verbal declaration of the existence and nature of that interest at or before the consideration of the item of business or as soon as the interest becomes apparent. You should leave the room if your continued presence is incompatible with the 7 Principles of Public Life (selflessness; integrity; objectivity; accountability; openness; honesty; and leadership).

You have a personal interest where –

- a decision in relation to that business might reasonably be regarded as affecting the well-being or financial standing (including interests in land and easements over land) of you or a member of your family or a person or an organisation with whom you have a close association to a greater extent than it would affect the majority of the Council Tax payers, ratepayers or inhabitants of the ward or electoral area for which you have been elected or otherwise of the Authority's administrative area, or
- it relates to or is likely to affect any of the interests that are defined as DPIs but are in respect of a member of your family (other than a partner) or a person with whom you have a close association.

Guidance on declarations of interest, incorporating regulations published by the Government in relation to Disclosable Pecuniary Interests, has been circulated to you previously.

You should identify any potential interest you may have relating to business to be considered at the meeting. This will help you and anyone that you ask for advice to fully consider all the circumstances before deciding what action you should take.

In certain circumstances the Council may grant a **dispensation** to permit a Member to take part in the business of the Authority even if the member has a Disclosable Pecuniary Interest relating to that business.

To obtain a dispensation, you must write to the Monitoring Officer at least 48 hours before the meeting in question, explaining why a dispensation is sought and desirable, and specifying the period of time for which it is sought. The Monitoring Officer may consult with the Independent Person or the Council's Standards Committee in relation to a request for dispensation.

Further advice can be obtained from David Hollis, Interim Director of Legal and Governance by emailing david.hollis@sheffield.gov.uk.

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Strategy and Resources Policy Committee

Meeting held 24 August 2022

PRESENT: Councillors Terry Fox (Chair), Julie Grocutt (Deputy Chair), Angela Argenzio, Douglas Johnson (Group Spokesperson), Bryan Lodge, Shaffaq Mohammed (Group Spokesperson), Joe Otten, Martin Smith and Richard Williams

1. APOLOGIES FOR ABSENCE

1.1 Apologies for absence was received from Councillors Mick Rooney and Paul Wood.

2. EXCLUSION OF THE PRESS AND PUBLIC

2.1 **RESOLVED:** That the public and press be excluded from the meeting before discussion takes place on the appendix to item 5 on the agenda on the grounds that, if the public and press were present during the transaction of such business, there would be a disclosure to them of exempt information as described in paragraphs 3 and 5 of Schedule 12A to the Local Government Act 1972, as amended.

3. DECLARATIONS OF INTEREST

3.1 There were no declarations of interest made.

4. PUBLIC QUESTIONS AND PETITIONS RELATING TO THE ISSUE TO BE DISCUSSED

4.1 Robin Hughes attended the meeting and asked the following question: I hope that this committee agrees that Sheffield's best chance of winning the confidence of investors and funders is to show a united front in pursuit of achievable goals. Some recent statements to the media have unfortunately appeared to be based on partial information or misunderstandings and have risked showing disunity.

Hasty attempts to reverse new protections can only delay and deter. Raising the listing in Parliament is unlikely to have a happy outcome. The Council's own application has resulted in the listing, and the Secretary of State's response may well refer to this fact. The statement to the Department for Digital, Culture, Media and Sport recently made public seems likely to antagonise them when we need them the most. There is no such thing as a "pause". The building is listed now and will remain so unless delisted. This would be unwise to attempt: for Castle House the review took 15 months, and failed.

Instead, will this committee:

- Confirm that Historic England have been consulted to understand the nature and extent of acceptable change;

- Convene a group of elected members and other knowledgeable stakeholders, such as Historic England, Sheffield Property Association and Sheffield Society of Architects, to find a positive way forward on the opportunity provided by this national asset and how to make it deliver for Sheffield;
- Seek a meeting with the DDCMS, the Department for Levelling Up, Housing and Communities, Arts Council England, and others to explore potential support for a cultural use such as the Library-based Sheffield Story House, complementing the National Gallery of the North proposed for the Graves building;
- Prioritise adopting a strategic approach to culture and heritage in order to maximise the potential for central funding in these areas.

The Chair thanked Mr Hughes for his question and invited him to observe the debate on the issue at this meeting, which would respond to the issues raised.

5. GRADE 2 LISTING OF THE FORMER JOHN LEWIS BUILDING

- 5.1 The Committee received a report to consider the implications and options following the designation by the Secretary of State for Digital, Culture, Media and Sport of the former Cole Brothers store in Barkers Pool as a Grade II listed building.
- 5.2 **RESOLVED:** That the public and press be excluded from the meeting before further discussion takes place on the grounds that, in view of the nature of the business to be transacted, if those persons were present, there would be a disclosure to them of exempt information as described in paragraphs 3 and 5 of Schedule 12A to the Local Government Act 1972, as amended.
- 5.3 The Director of Financial and Commercial services presented details of the financial implications and the Committee discussed the exempt information contained in the appendix to the report.
- 5.4 At this stage in the proceedings, the meeting was re-opened to the public and press.
- 5.5 **RESOLVED:-**
1. That based on the contents of this report and most particularly the legal advice contained in the Closed Appendix the Council does not take any formal action in respect of the decision by the Secretary of State for Digital Culture Media and Sport to list the building Grade II;
 2. That the process to secure a developer continues as planned and that a further report is brought back to this Committee in January 2023 for selection of the preferred developer;
 3. That the selection criteria and scoring matrix be prepared by the Chief Property Officer and agreed with the Chair of this Committee before being issued to developers;
 4. Approval is given for officers to produce a detailed planning brief and options for redevelopment, retention, interventions and potential for partial

demolition in consultation with Historic England to inform future redevelopment;

5. Approval is given for officers to approach Historic England, Arts Council of England, Heritage Lottery Fund, Architectural Heritage Fund, other Government Agencies and SYMCA to explore the potential for funding support in the event that there is a viability gap as a result of the listing of the building; and
6. Approval is given for officers to approach Historic England to query elements of the listing description and the weight that they have given to their significance.

5.6 Reasons for Decision

5.6.1 Whilst the decision by the Secretary of State to list the building is not what was anticipated, does not accord with the public consultation undertaken by SCC on the future of the site which supported demolition and replacement and has caused some controversy and anger locally, it has provided the certainty required to take forward redevelopment of the building.

5.6.2 Requesting a review of the decision will, while either process is running, reintroduce uncertainty and could be costly. There is also a risk that developers currently interested in the scheme, despite its listed status, could withdraw.

5.6.3 It is therefore recommended that in order to secure a future for the building as soon as possible that the proposed recommendations are approved.

5.7 Alternatives Considered and Rejected

5.7.1 The alternative options are set out in the body of the report. The legal remedies available to the Council are dealt with in the Closed Appendix to this report.

(NOTE: The result of the vote on the resolution was FOR - 5 Members; AGAINST - 0 Members; ABSTENTIONS – 4 Members.)

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SHEFFIELD CITY COUNCIL

Strategy and Resources Policy Committee

Meeting held 30 August 2022

PRESENT: Councillors Terry Fox (Chair), Julie Grocutt (Deputy Chair), Angela Argenzio, Douglas Johnson (Group Spokesperson), Bryan Lodge, Shaffaq Mohammed (Group Spokesperson), Joe Otten, Mick Rooney, Martin Smith, Richard Williams and Paul Wood

1. APOLOGIES FOR ABSENCE

1.1 There were no apologies for absence.

2. EXCLUSION OF THE PRESS AND PUBLIC

2.1 No items were identified where resolutions may be moved to exclude the public and press.

3. DECLARATIONS OF INTEREST

3.1 Councillor Julie Grocutt declared a personal interest in Agenda Item No. 7 – Work Programme, as a member of the Stocksbridge Towns Board.

4. MINUTES OF PREVIOUS MEETING

4.1 The minutes of the previous meeting held on 5 July 2022 were approved as a correct record.

5. PUBLIC QUESTIONS AND PETITIONS

5.1 There were no public questions or petitions.

6. RETIREMENT OF STAFF

6.1 The Executive Director, Resources submitted a report on Council staff retirements.

6.2 **RESOLVED UNANIMOUSLY:** That Strategy and Resources Policy Committee:-

(a) places on record its appreciation of the valuable services rendered to the City Council by the following staff in the Portfolios below:-

<u>Name</u>	<u>Post</u>	<u>Years' Service</u>
<u>People Services</u>		
Tracey Mansell	Teacher, Watercliffe Meadow Community Primary School	34
Elizabeth Mee	Teaching Assistant, Angram Bank Primary School	21
Wieslawa Russell	Senior Teaching Assistant	46

Sue Warren Level 3, Dore Primary School
Teacher, Brook House Junior 35
School

7. WORK PROGRAMME

7.1 The Committee received a report containing the Committee's Work Programme for consideration and discussion. The aim of the Work Programme is to show all known, substantive agenda items for forthcoming meetings of the Committee, to enable this committee, other committees, officers, partners and the public to plan their work with and for the Committee. It was highlighted that this is a live document and Members input to it was invaluable.

7.2 RESOLVED UNANIMOUSLY: That:-

1. That the Committee's work programme, as set out in Appendix 1 be agreed, including any additions and amendments identified in Part 1 of the report;
2. That consideration be given to the further additions or adjustments to the work programme presented at Part 2 of Appendix 1;
3. That Members give consideration to any further issues to be explored by officers for inclusion in Part 2 of Appendix 1 of the next work programme report, for potential addition to the work programme; and
4. that the referrals from Council (petition and resolutions) detailed in Section 2 of the report be noted and the proposed responses set out be agreed.

8. OVERVIEW OF PERFORMANCE MANAGEMENT ARRANGEMENTS AND PROGRESS AGAINST THE ONE YEAR PLAN

8.1 The Director of Policy, Performance and Communications presented a report describing the approach to corporate performance reporting, an overview of performance against the One Year Plan during 2021/22 and an overview of the transition to performance monitoring of the Delivery Plan. Members emphasised the need to be kept informed of performance against the One Year Plan and the need for Policy Committees to be kept informed of performance in their respective areas so that they can monitor accordingly.

8.2 RESOLVED UNANIMOUSLY: That:-

1. Strategy and Resources Policy Committee receive regular reports providing an overview of performance against the organisation's key priorities. This should describe performance challenges, interventions taken, and the results of changes made;
2. All policy committees including Strategy and Resources Committee should receive performance reports about services within their remit and should consider undertaking more detailed scrutiny of any areas of identified under-performance; and

3. In line with the Delivery Plan, Strategy and Resources Committee requires setting of appropriate targets for all performance measures.

8.3 **Reasons for Decision**

8.3.1 To ensure that Strategy and Resources Committee contributes to the Performance Management process and drives improvement across the organisation

8.4 **Alternatives Considered and Rejected**

8.4.1 There were no appropriate alternatives to consider in the course of the work described and the recommendations that are made.

9. **COUNCIL DELIVERY PLAN**

9.1 The Director of Policy, Performance and Communications presented a report setting out a proposed 2022/23 Delivery Plan for Sheffield City Council which is the first phase of a four-year improvement journey for the organisation. Over the next four years, we will make continuous improvements to our services and how we operate to make us ready to deliver our ambitious longer-term goals for the city.

The 2022/23 Delivery Plan identifies urgent performance challenges that SCC will prioritise and intensively focus on in the coming year to improve services for Sheffields. It also includes other key areas that we will continue to develop and support in the coming year, such as the development of our city centre or the working on a draft Local Plan.

The improvement journey will form the foundations to our new Corporate Plan which will give SCC a shared sense of purpose and priorities for the longer term.

9.2 **RESOLVED UNANIMOUSLY:** That Strategy and Resources Policy Committee:-

1. Agree the proposed Delivery Plan as the first phase of a four-year improvement journey for Sheffield City Council;

2. Ask Policy Committee Chairs to take ownership of the issues in the 2022/23 Delivery Plan that are aligned to their policy areas, overseeing performance and delivery of the milestones agreed in the Plan;

3. Agree to support the development of a new Corporate Plan for Sheffield City Council based on the administration's strategic goals.

9.3 **Reasons for Decision**

9.3.1 This paper sets out Sheffield City Council's 2022/23 Delivery Plan which is the first phase of a four-year improvement journey for the Council

9.3.2 The four-year improvement journey is vital to ensure that the services we deliver

meet the expectations and needs of Sheffields and service users. We need to get the basics right and establish strong foundations if SCC is to become a high performing, good council for the city that then has the capability to achieve citizens' and Members' longer-term ambitions for Sheffield.

9.3.3 The Delivery Plan is the first step on that improvement journey. It identifies urgent performance challenges that SCC will prioritise and intensively focus on in the coming year alongside ongoing strategic issues (eg. climate change, city centre development) that SCC will continue to progress in the year ahead.

9.4 **Alternatives Considered and Rejected**

9.4.1 Two alternative options were considered:

a. Do nothing – this was discounted as there are clear areas of underperformance in SCC which need to be addressed to improve the services that we deliver to customers and the scale of the financial challenge facing SCC this year requires urgent focus.

b. Only develop a Corporate Plan – this was discounted as while SCC needs a longer-term plan which provides purpose and priorities for the whole organisation, there are improvements that SCC needs to undertake now and over the coming years to ensure that we are fit for purpose, financially sustainable and geared to deliver the city's ambitions.

10. **BECOMING AN ANTI-RACIST CITY: SHEFFIELD CITY COUNCIL INITIAL RESPONSE TO THE RACE EQUALITY COMMISSION**

10.1 The Director of Policy, Performance and Communications submitted a report setting out Sheffield City Council's initial response to the key findings of the Independent Sheffield Race Equality Commission Report, which was launched in July 2022.

Through its evidence gathering and hearings, the Sheffield Race Equality Commission has painted a detailed picture of racism and racial inequality in Sheffield, laying down a challenge that city leaders, anchor institutions and communities must respond to. Prejudice and inequality on this scale impacts on the whole city, stopping people from achieving their potential.

This paper sets out the initial steps that we will take at SCC to implement immediate and longer-term actions to bring about powerful change.

This is an initial response to the REC and a further, detailed paper and action plan will be presented to Strategy and Resources Policy Committee on 12th October 2022

10.2 **RESOLVED UNANIMOUSLY:** That Strategy and Resources Policy Committee:-

1. Welcome the publication of the Sheffield Race Equality Commission Report;

2. Recognise the commitment, dedication and time that REC Commissioners have given to the city, including SCC Members and officers who served as Commissioners. Working alongside Prof. Kevin Hylton, the REC has produced a comprehensive report that details the change we need to see in Sheffield to become an anti-racist city and requests that a letter of thanks and appreciation be sent to the Commissioners from the Chair of this Committee;

3. Agree the initial Sheffield City Council response, recognising that we need to produce a detailed, action-focused response that is fully owned by Members and officers in the organisation; and

4. Agree to receive the detailed Action Plan in response to the Commission's report for agreement at the October 2022 meeting of the Committee.

10.3 **Reasons for Decision**

10.3.1 Carrying out the recommendations helps enable the Council to meet the needs of its ethnically diverse residents, visitors and employees as well as its employees. This work feeds into the S149 Public Sector Equality Duty requirements on the Council across 9 protected characteristics, of which race is one.

10.3.2 However, the Commission's recommendations recognise intersectionality in its actions and its recommendations will also help to address wider inequalities. However, we will need to continue to ensure that no one of the other characteristics protected by S149 of the Equality Act 2010 are overlooked.

10.4 **Alternatives Considered and Rejected**

10.4.1 There is a possibility that other protected characteristics with similar entrenched inequalities will not receive the same level of commitment and resource as a result of the specific time and focus on race. An alternative option is to embed the recommendations into the work the Council undertakes across equality and engagement more broadly and to address those areas specific to race only separately but combine the other actions, such as workforce diversity.

10.4.2 As the Commission's recommendations are actions to address the very entrenched inequalities around race, to not follow through on the recommendations will pose a reputational risk.

11. **OMBUDSMAN FINAL REPORT AND TRANSITIONS UPDATE AND IMPROVEMENT PROGRAMME**

11.1 The Director of Integrated Commissioning provided a briefing to the Committee regarding the Ombudsman's report issued on public interest grounds' that resulted from the Council's failure to support a young person through their transition to adulthood.

To provide an update to the Committee on progress made to improve transitions to adulthood for children and young people in response to the Ombudsman

report and the improvements that the Council committed to in the One Year Plan 2021/22.

11.2 RESOLVED UNANIMOUSLY: That Strategy and Resources Policy Committee:-

1. notes the content of the report;
2. gives due consideration to the findings in the Ombudsman's report;
3. notes the progress made to date to improve the Council's approach to supporting young people to adulthood and the next steps for this work; and
4. notes that all members will be provided with a briefing note on SEND activities, including relevant key officer contact details.

11.3 Reasons for Decision

11.3.1 The report describes the improvements made and reiterates the Council's commitment to continuing to work with children, young people and families as well as our health and independent sector partners to improve the systems and processes that support them through this key journey into adulthood and ensure that there is a wide range of opportunities that they are about to access and which support the fulfilment of young people's needs and aspirations for their future.

11.4 Alternatives Considered and Rejected

11.4.1 There are no alternative options identified as this work is a requirement of the Ombudsman and to ensure compliance with regulatory frameworks of CQC and Ofsted and the DfE SEND Accelerator Progress Plan.

12. BID FOR THE DEPARTMENT FOR EDUCATION CHILDREN'S HOME CAPITAL FUND

12.1 The Director of Integrated Commissioning presented a report notifying the Strategy and Resources Policy Committee of the intention to submit a bid to the DfE Children's Home Capital Fund and to seek approval for the Council to be the Accountable Body for the grant if the bid is successful.

12.2 RESOLVED UNANIMOUSLY: That Strategy and Resources Policy Committee:-

1. endorses the submission of a bid to the Department for Education Children's Home Capital Fund for 50% of the capital costs of building a new children's home;
2. approves the Council being the Accountable Body for the grant if the bid is successful including agreeing to meet the requirement that the Council provide 50% match funding of the capital costs, noting that this equates to a capital commitment to fund £68,000 (initial estimation based on feasibility to date) to be allocated from the Corporate Investment Fund plus the cost of the land valued at

£300,000; and

3) notes that if the bid is successful from 2024 the revenue budget will be diverted from the Children's external placement budget to cover the establishment and running costs of the new children's home.

12.3 Reasons for Decision

12.3.1 This proposal offers the Council a strong opportunity to bid to the DfE for capital match funding by utilising land value and identified capital funding via the Corporate Investment Fund.

12.3.2 The proposal will enable Sheffield City Council to increase its in-house sufficiency to care for young people with a complexity of need and vulnerability in a smaller group living environment.

12.3.3 The proposal is to deliver a 2 bedroomed property however the design is such that it would allow scaling up to care for three young people subject to careful matching in line with assessed need, creating greater economies of scale for the future.

12.3.3 Delivery of this project will enable capacity to be unlocked in the larger children's homes increasing in-house capacity to provide homes for children and young people in Sheffield.

12.3.4 The proposal is in line with the Council's Sufficiency and Corporate Parenting Strategies.

12.4 Alternatives Considered and Rejected

12.4.1 This proposal is identified as a strong candidate to put forward as a bid to the DfE Children's Home Capital Fund.

12.4.2 Alternative options that have been considered but are not recommended for progression at this time include:

- refurbishment of an existing council property to provide a 2- bedroom home to meet complex need. This proposal is not recommended at this time as the timescales for the submission of the bid have not enabled a suitable property to be identified with the necessary feasibility undertaken.
- build of a 2-bedroom home for young people with complex disabilities and learning disabilities. This proposal is not recommended due to the revenue model being more expensive than private and independent provision.
- development of a larger children's home offering 4 bedrooms, this proposal has been considered but not progressed as the development of 2- 3 bedroomed home will support the Council in providing care for young people who need a smaller home environment. This will also positively impact on releasing capacity within Sheffield's larger children's homes enabling the larger homes to operate and care for 4-5 young people in line with their Statements of Purpose.

13. CAPITAL APPROVALS FOR MONTH 03 2022/2

13.1 The Director of Finance and Commercial Services submitted a report providing details of proposed changes to the existing Capital Programme as brought forward in Month 03 2022/23.

13.2 **RESOLVED UNANIMOUSLY:** That Strategy and Resources Policy Committee:-

(i) approves the proposed additions and variations to the Capital Programme listed in Appendix 1 to the report; and

(ii) approves the acceptance of grants as detailed in Appendix 2 to the report.

13.3 **Reasons for Decision**

13.3.1 The proposed changes to the Capital programme will improve the services to the people of Sheffield.

13.3.2 To formally record changes to the Capital Programme and gain Member approval for changes in line with Financial Regulations and to reset the capital programme in line with latest information.

13.4 **Alternatives Considered and Rejected**

13.4.1 A number of alternative courses of action are considered as part of the process undertaken by Officers before decisions are recommended to Members. The recommendations made to Members represent what Officers believe to be the best options available to the Council, in line with Council priorities, given the constraints on funding and the use to which funding is put within the Revenue Budget and the Capital Programme.

14. MINUTES OF THE STRATEGY AND RESOURCES URGENCY SUB-COMMITTEE HELD ON 8 AUGUST 2022

14.1 The Committee noted the minutes of the Strategy and Resources Urgency Sub-Committee held on 8 August 2022.

SHEFFIELD CITY COUNCIL

Strategy and Resources Policy Committee

Meeting held 15 September 2022

PRESENT: Councillors Terry Fox (Chair), Bryan Lodge, Shaffaq Mohammed (Group Spokesperson), Mick Rooney, Richard Williams and Paul Wood

1. APOLOGIES FOR ABSENCE

1.1 Apologies for absence were received from Councillors Angela Argenzio, Julie Grocutt, Douglas Johnson, Joe Otten and Martin Smith.

2. EXCLUSION OF THE PRESS AND PUBLIC

2.1 No items were identified where resolutions may be moved to exclude the public and press.

3. DECLARATIONS OF INTEREST

3.1 There were no declarations of interest made.

4. PUBLIC QUESTIONS AND PETITIONS RELATING TO THE ISSUE TO BE DISCUSSED

4.1 There were no public questions or petitions.

5.1 COMMISSION OF THE COUNCIL'S ELECTRICITY SUPPLY

5.1 The Director of Direct Services presented a report stating that the existing contract for the supply of electricity to the Council with Npower was procured for a period of four years using the Yorkshire Purchasing Organisation (YPO) Electricity framework 791 from 1st April 2019 to 31st March 2023.

The Council's contract for electricity provides a supply to all Council assets and includes an optional traded offer to maintained and academy schools.

This report describes the options available to the Council for the procurement of its electricity from the 1st April 2023 to 31st March 2026.

5.2 **RESOLVED UNANIMOUSLY:** That Strategy and Resources Policy Committee:-

1. agrees that the Council commission the Council's electricity supply for the period 1st April 2023 to 31st March 2026 as set out in this report; and

2. approves the procurement strategy and contract award for the Council to enter into a 3-year contract via the CCS Energy Framework, with its nominated supplier EDF Energy Ltd effective from 1st April 2023 to the 31st of March 2026

5.3 **Reasons for Decision**

5.3.1 The Council do not currently have expertise in energy market trading, therefore contracting through a Public Buying Organisation (PBO) offers the Council the best value procurement route.

5.3.2 Following an evaluation of the currently available PBO frameworks the Crown Commercial Services (CCS) PBO is considered to offer the best route for purchasing the Council's electrical supply. The nominated supplier of electricity for CCS is EDF. The benefits of the CCS framework are detailed below:

- Ensures full compliance with Public Contracts Regulations
- Largest energy spend of all PBOs - forecast £1.5Bn (Excl VAT) electricity spend for supply year 22-23
- Largest number of customers of all PBOs - 896 electricity customers for supply year 22-23
- Enhanced customer services options
- Dedicated and experienced staff – total number of staff on energy team is 38
- CCS specific customer services team
- key account and customer query management
- Competitive management and administration fees, transparent not for profit pricing structure
- Market and budget reporting
- Electronic portal for customers account access
- Annual audit
- budget forecasting
- Freedom to add or remove sites from the contract with no penalty should the portfolio change (subject to conditions)
- Low supplier cost to serve fee (CCS unable to disclose the supplier fee due to commercial confidentiality)
- CCS fees are charged on a per meter per year cost (HH £240 per meter, NHH £5 per meter classes 01 and 02, any meter with class 03 and above is £24 per meter). CCS state these fees are the lowest in the market. CCS does not charge a Levy % on Energy Services. Total CCS income from Energy Services via Framework RM6011 is equivalent to 0.22% of total spend (Excl VaT) for 22-23.
- CCS is able to provide differing types of carbon neutral / 100% renewable energy via their nominated electricity supplier Edf (at varying costs). Edf standard Generation mix for 22-23 is 91.1% Carbon Neutral.
- A range of risk managed trading strategies including short term variable(V6), long term variable basket (V30), and a short term locked basket(L6). Additional option of medium term locked basket (L24) from 22/23. See table below for summary of trading basket options available to the Council with key timelines.

Basket	Termination Deadline	Leave date	Termination/ Join Deadline	Leave date	Join Date
Locked 6	10 working days before 1 October	31 March (6 months after October)	15-Sep-22	31-Mar-23	01/04/2023
Variable 6	10 working days before 1 October	31 March (6 months after October)	15-Sep-22	31-Mar-23	01/04/2023
Locked 12	10 working days before 1 April	31 March (12 months after April)	15-Mar-23	31-Mar-24	01/04/2024
Locked 24	10 working days before 1 April	31 March (24 months after October)	15-Mar-23	31-Mar-25	01/04/2025
Variable 30	10 working days before 1 October	31 March (30 months after October)	15-Sep-22	31-Mar-25	01/04/2025

The outcome of the benchmarking exercise supports the Council's decision to switch to CCS and EDF for the ongoing provision of its electricity supply.

CCS offer their customers opportunity to purchase a mix of variable and locked options within the contract – helpful to the Council in terms of schools becoming academies and giving a choice for housing sites.

5.4 **Alternatives Considered and Rejected**

5.4.1 Option 1 - Do nothing

- Advantages:
 - There are no benefits with this option
- Disadvantages:
 - The tariffs would move on to out of contract rates which would increase costs to the Council
 - The Council would not be able to demonstrate it has sought Value for Money, nor would this be compliant with Council Standing Orders.
 - This option would not be compliant with Public Contract Regulations (PCR) and is open to legal challenge

Option 2 – SCC procure directly from a supply company:

Advantages:

- SCC able to run a fully compliant tender process to establish a supply agreement to purchase energy through various strategies including on the day spot purchasing or flexible contract. The council would tender only the known ‘fixed’ price element of the electricity (this includes suppliers profit margin/fee and estimated non-commodity costs over delivery period). The commodity costs are subject to live trading which will be made with the nominated supplier.
- Opportunity to work collaboratively with other local councils to achieve some economies of scale and potential income generation as lead authority.
- Council avoids paying any management fees to third parties for administrating any frameworks/contracts.
- Increased potential to maximise economic, social and environmental benefits through a Council-led procurement process (by ensuring social value is captured in tender specifications and contract)

Disadvantages:

- Requires significant expertise and knowledge to manage energy purchases in a complex market. It requires ongoing monitoring of energy markets and relies on officers going to the market on the right time and day. These purchases will be made through the nominated supplier.
- Limited volume of spend in comparison to PBOs who aggregate large volumes, means this is less attractive to suppliers resulting in higher prices.

- Time consuming and requires significant lead-in time to implement the new arrangements/contracts. If contracts are not awarded in time, we may incur out of contract rates from current suppliers increasing costs.

Option 3 – SCC procure through an energy broker:

Advantages:

- Potential to secure prices direct from suppliers by monitoring market prices. Independent energy brokers are similar to PBO's but without the benefit of aggregating large Local Authority portfolios.

Disadvantages:

- Brokers will most likely charge a fee for their service. Types of contracts include fixed (broker charges fixed fee for service), hybrid (brokers costs built into unit cost of energy) and inclusive (cost of service built into total cost of energy)
- Smaller brokers may not have access to all supplier offerings
- SCC would need to ensure that the arrangements have been subject to a full procurement process to ensure PCR compliance.

Option 4 - Use of framework agreements offered by PBOs (recommended option):

- Advantages:

- Compliant with PCR 2015. Several major PBOs offer energy supply frameworks that are available for the Council to use including Eastern Shires Purchasing Organisation (ESPO), Crown Commercial Services (CCS) and YPO.
- All PBO's centralise spend into single supply contracts aggregating demand by combining energy volumes across organisations to form one large portfolio making it more attractive for suppliers. PBO's can deliver energy prices which are lower than the Council would be able to achieve on its own.
- The risk of market volatility is reduced by opting for procurement through a PBO which is also considered to represent best value for money due to economies of scale and the PBO's purchasing power. PBO's will optimise energy prices by purchasing in advance and ensuring risk is managed and controlled by market experts.
- Increased certainty of utility commodity costs due to forward purchasing arrangements
- Scale of Operations – large aggregation of Public Sector energy spend
- experienced energy staff including energy Specialists providing customer support
- established governance arrangements in place such as committees and boards

-
Disadvantages:

- PBO's charge a small management fee for accessing their arrangements

5.2 PROVISION OF THE COUNCILS GAS SUPPLY

- 6.1 The Director of Direct Services presented a report seeking approval to award a further 1-year contract to Total Gas and Power via the Crown Commercial Services (CCS) framework for the supply of gas to the Council. There is a requirement for a corporate contract to supply natural gas for heating and hot water across the authority's portfolio of sites as well as for some schools and academies.

The gas needs of these buildings are currently being supplied by Total Gas and Power Ltd and contract managed through Facilities Management and Procurement and Supply Chain Team. The contract was procured for a period of four years from 1st April 2021 to 31st March 2025.

To allow forward purchasing of gas to take place for the following year (2025/26), and to bring this contract in line with the electricity contract, the Council will need to extend the current arrangement for a further one year before the 15th of September 2022.

- 6.2 **RESOLVED UNANIMOUSLY:** That Strategy and Resources Policy Committee:-

1. agrees the Council commission of a further 1-year provision, for the period from 1st April 2025 to 31st March 2026 for the Council's gas supply, as outlined in this report; and
2. approves the procurement strategy and contract award of a 1-year contract to Total Gas and Power via the Crown Commercial Services (CCS) framework RM6011.

6.3 Reasons for Decision

- 6.3.1 The Council do not currently have expertise in energy market trading, therefore contracting through a Public Buying Organisation (PBO) such as CCS offers the Council the best value procurement route.
- 6.3.2 The commissioning decision taken in 2021, and the reasons provided in the decision report to use the Crown Commercial Services (CCS) framework still apply and therefore are considered to offer the best route for purchasing the Council's gas supply.
- 6.3.3 To bring all future contract renewals (and council decisions) in line with the CCS framework renewal date, the next decision would be required by 15 September 2023, and every 4 years after that (15 Sept 2027, and so on), to enter the council into contract (aligned with the 4 year framework term) for a period of 4 years.

6.4 Alternatives Considered and Rejected

6.4.1 Option 1 - Do nothing

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Advantages:

- There are no benefits with this option

Disadvantages:

- The Council will be unable to continue trading under its preferred strategy until the end of the current CCS framework.
- The Council will not be able to align both electricity and gas purchasing.
- A continued fragmented decision-making process for the purchase of gas and electricity and consequential duplication of effort.

Option 2 – SCC procure directly from a supply company:

Advantages:

- SCC able to run a fully compliant tender process to establish a supply agreement to purchase energy through various strategies including on the day spot purchasing or flexible contract. The council would tender only the known 'fixed' price element of the gas (this includes suppliers profit margin/fee and estimated non-commodity costs over delivery period). The commodity costs are subject to live trading which will be made with the nominated supplier.
- Opportunity to work collaboratively with other local councils to achieve some economies of scale and potential income generation as lead authority.
- Council avoids paying any management fees to third parties for administrating any frameworks/contracts.
- Increased potential to maximise economic, social and environmental benefits through a Council led procurement process (by ensuring social value is captured in tender specifications and contract)

Disadvantages:

- Requires significant expertise and knowledge to manage energy purchases in a complex market. It requires ongoing monitoring of energy markets and relies on officers going to the market on the right time and day. These purchases will be made through the nominated supplier.
- Limited volume of spend in comparison to PBOs who aggregate large volumes, means this is less attractive to suppliers resulting in higher prices.
- Time consuming and requires significant lead in time to implement the new arrangements/contracts. If contracts are not awarded in time, we may incur out of contract rates from current suppliers increasing costs.

Option 3 – SCC procure through an energy broker:

Advantages:

- Potential to secure prices direct from suppliers by monitoring market prices. Independent energy brokers are like PBO's but without the benefit of aggregating large Local Authority portfolios.

Disadvantages:

- Brokers will most likely charge a fee for their service. Types of contracts include fixed (broker charges fixed fee for service), hybrid (brokers costs built into unit cost of energy) and inclusive (cost of service built into total cost of energy)
- Smaller brokers may not have access to all supplier offerings
- SCC would need to ensure that the arrangements have been subject to a full procurement process to ensure PCR compliance.

Option 4 – Continuation of the Use of The CCS Framework.

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Advantages:

- Compliant with PCR 2015.
- The Framework centralises spend into single supply contracts aggregating demand by combining energy volumes across organisations to form one large portfolio making it more attractive for suppliers. CCS can deliver energy prices which are lower than the Council would be able to achieve on its own.
- The risk of market volatility is reduced by opting for procurement through CCS which is also considered to represent best value for money due to economies of scale and purchasing power. CCS will optimise energy prices by purchasing in advance and ensure risk is managed and controlled by market experts.
- Increased certainty of utility commodity costs due to forward purchasing arrangements
- Scale of Operations – large aggregation of Public Sector energy spend
- experienced energy staff including energy Specialists providing customer support
- established governance arrangements in place such as committees and boards

Disadvantages:

- CCS charge a small management fee for accessing their arrangements

(Note: In accordance with Council Procedure Rule 26 this urgent meeting has been called on the recommendation of the Chair, on the basis that the Council must make a decision on how it procures its energy for the future by 16 September 2022. It was not possible in the time available to give appropriate notice, and it was considered that the Council would not be able to make a decision in time if not considered at this meeting).



Report to Policy Committee

Author/Lead Officer of Report:

Craig Rogerson,
Principal Democratic Services Officer Team
Manager

Tel: 474 3355

Report of: *Executive Director, Resources*

Report to: *Strategy and Resources Policy Committee*

Date of Decision: *12 October 2022*

Subject: *Staff Retirements*

Has an Equality Impact Assessment (EIA) been undertaken?	Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>
If YES, what EIA reference number has it been given? <i>(Insert reference number)</i>				
Has appropriate consultation taken place?	Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>
Has a Climate Impact Assessment (CIA) been undertaken?	Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>
Does the report contain confidential or exempt information?	Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>
If YES, give details as to whether the exemption applies to the full report / part of the report and/or appendices and complete below:-				
<p><i>“The (report/appendix) is not for publication because it contains exempt information under Paragraph (insert relevant paragraph number) of Schedule 12A of the Local Government Act 1972 (as amended).”</i></p>				

Purpose of Report:

To report the retirement of the following staff from the Council's Service and to convey the Council's thanks for their work.

Recommendations:

To recommend that Strategy and Resources Policy Committee:-

- (a) place on record its appreciation of the valuable services rendered to the City Council by the members of staff in the Portfolios stated;
- (b) extend to them its best wishes for the future and a long and happy retirement; and
- (c) direct that an appropriate extract of the resolution now made, under the Common Seal of the Council, be forwarded to those staff with over 20 years' service.

Background Papers:

(Insert details of any background papers used in the compilation of the report.)

Lead Officer to complete:-	
1	I have consulted the relevant departments in respect of any relevant implications indicated on the Statutory and Council Policy Checklist, and comments have been incorporated / additional forms completed / EIA completed, where required.
	Finance: <i>N/A</i>
	Legal: <i>N/A</i>
	Equalities & Consultation: <i>N/A</i>
	Climate: <i>N/A</i>
	<i>Legal, financial/commercial and equalities implications must be included within the report and the name of the officer consulted must be included above.</i>
2	EMT member who approved submission: <i>Eugene Walker</i>
3	Committee Chair consulted: <i>Terry Fox</i>
4	I confirm that all necessary approval has been obtained in respect of the implications indicated on the Statutory and Council Policy Checklist and that the report has been approved for submission to the Committee by the EMT member indicated at 2. In addition, any additional forms have been completed and signed off as required at 1.
	Lead Officer Name: <i>Mark Bennett</i>
	Job Title: <i>Director of HR and Customer Services</i>
	Date: <i>3 October 2022</i>

1. PROPOSAL

To report the retirement of the following staff from the Council's Service and to convey the Council's thanks for their work:-

<u>Name</u>	<u>Post</u>	<u>Years' Service</u>
<u>City Futures</u>		
Ogo Osammor	Lead Air Quality Officer	35
<u>Operations</u>		
Ian Bamforth	Community Technician - Plasterer	49
James Barnes	Service Manager - Physical Activity Sport and Leisure	23
Andrew Middleton	Gas Fitter	43
Paul Voyse	Neighbourhood Manager	21
Malcolm Walker	Community Technician - Plumber	45
<u>People</u>		
Kathryn Grieve	Lead Teacher - Hearing Impaired	38
Bea Kay	Safeguarding Advisor, Children and Families	32
Rosie Kent	Residential Support Worker	31
Joanne Naylor	Team Manager, Adult Services	25
Linda Wood-Lindley	Residential Support Worker	37
<u>Resources</u>		
Sarah Pack	HR Service Manager Projects	32

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Report to Strategy & Resources Committee Insert date

Report of: Director of Legal and Governance

Subject: Committee Work Programme

Author of Report: Craig Rogerson, Principal Democratic Services Team Manager

Summary:

The Committee's Work Programme is attached at Appendix 1 for the Committee's consideration and discussion. This aims to show all known, substantive agenda items for forthcoming meetings of the Committee, to enable this committee, other committees, officers, partners and the public to plan their work with and for the Committee.

Any changes since the Committee's last meeting, including any new items, have been made in consultation with the Chair, and the document is always considered at the regular pre-meetings to which all Group Spokespersons are invited.

The following potential sources of new items are included in this covering report, where applicable:

- Questions from the public (where notified sufficiently in advance)
- Petitions to this committee, including those referred from Council
- References from Council or other committees (statements formally sent for this committee's attention)
- A list of issues, each with a short summary, which have been identified by the Committee or officers as potential items but which have not yet been scheduled (the source of the items is specified)

The Work Programme will remain a live document and will be brought to each Committee meeting.

Recommendations:

1. That the Committee's work programme, as set out in Appendix 1 be agreed, including any additions and amendments identified in Part 1;
2. That consideration be given to the further additions or adjustments to the work programme presented at Part 2 of Appendix 1;
3. That Members give consideration to any further issues to be explored by officers for inclusion in Part 2 of Appendix 1 of the next work programme report, for potential addition to the work programme; and
4. that the referrals from Council (petition and resolutions) detailed in Section 2 of the report be noted and the proposed responses set out be agreed.

Background Papers: None

Category of Report: Open

COMMITTEE WORK PROGRAMME

1.0 Prioritisation

1.1 For practical reasons this committee has a limited amount of time each year in which to conduct its formal business. The Committee will need to prioritise firmly in order that formal meetings are used primarily for business requiring formal decisions, or which for other reasons it is felt must be conducted in a formal setting.

1.2 In order to ensure that prioritisation is effectively done, on the basis of evidence and informed advice, Members should usually avoid adding items to the work programme which do not already appear:

- In the draft work programme in Appendix 1 due to the discretion of the chair; or
- within the body of this report accompanied by a suitable amount of information.

2.0 References from Council or other Committees

2.1 Any references sent to this Committee by Council, including any public questions, petitions and motions, or other committees since the last meeting are listed here, with commentary and a proposed course of action, as appropriate:

Issue	All out Elections
Referred from	Public Question at Governance Committee
<i>Details</i>	The last Governance Committee on 30 June 2022 received a public question in respect of all out elections. At the meeting the Chair explained that she would follow up the on the matter, with the Strategy & Resources Policy Committee.
<i>Commentary/ Action Proposed</i>	The matter will need to be considered in the round alongside other Strategy & Resources Policy Committee budget proposals.

3.0 Member engagement, learning and policy development outside of Committee

3.1 Subject to the capacity and availability of councillors and officers, there are a range of ways in which Members can explore subjects, monitor information and develop their ideas about forthcoming decisions outside of formal meetings. Appendix 2 is an example 'menu' of some of the ways this could be done. It is entirely appropriate that member development, exploration and policy development should in many cases take place in a private setting, to allow members to learn and formulate a position in a neutral space before bringing the issue into the public domain at a formal meeting.

2.2 Training & Skills Development - Induction programme for this committee.

Title	Description & Format	Date

Appendix 1 – Work Programme

Part 1: Proposed additions and amendments to the work programme since the last meeting:

New Items	Proposed Date	Note
Refugee Resettlement Funding	Finance Sub 7/11/22	To approve spending on all refugee schemes and delegate authority to approve expenditure and awards of grants to the Director of Housing
Sheffield Doc Fest - One year extension to grant agreement	Finance Sub 7/11/22	To agree a 1 year extension to the current grant agreement where SCC continue to support Sheffield DocFest to the sum of £100K to deliver the 2023 event.
Attercliffe Levelling Up Fund	Finance Sub 7/11/22	In line with the approved Levelling Up Fund Project, it is proposed to use a proportion of the LUF funds to acquire and refurbish property in Attercliffe
Amended Items	Proposed Date	Note
City Strategy	TBC	Moved from 12/10/22 meeting to a future meeting.
Approach to Engagement and Involvement	TBC	Moved from 12/10/22 meeting to a future meeting.
Stocksbridge Towns Fund	5/12/22	Moved from 12/10/22 meeting due to some significant likely changes to the programme.
Race Equality Report – Sheffield City Council’s response	5/12/22	Moved from 12/10/22 meeting
Grant Aid Programme with Voluntary and Community Strategic Partners 2023-2025	5/12/22	Moved from Finance Sub on 7/11/22
Council Tax Support Scheme Review	7/11/22 Finance Sub	Moved from January Finance Sub-Cttee Meeting to November meeting.

Part 2: List of other potential items not yet included in the work programme

Issues that have recently been identified by the Committee, its Chair or officers as potential items but have not yet been added to the proposed work programme. If a Councillor raises an idea in a meeting and the committee agrees under recommendation 3 that this should be explored, it will appear either in the work programme or in this section of the report at the committee’s next meeting, at the discretion of the Chair.

Topic	
Description	
Lead Officer/s	
Item suggested by	<i>Officer, Member, Committee, partners, public question, petition etc</i>
Type of item	<i>Referral to decision-maker/Pre-decision (policy development/Post-decision (service performance/ monitoring)</i>
Prior member engagement/ development required <i>(with reference to options in Appendix 2)</i>	
Public Participation/ Engagement approach <i>(with reference to toolkit in Appendix 3)</i>	
Lead Officer Commentary/Proposed Action(s)	

Part 3: Agenda Items for Forthcoming Meetings

Special Meeting	15 November 2022	Time				
Topic	Description	Lead Officer/s	Type of item	<i>(re: decisions)</i> Prior member engagement/ development required <i>(with reference to options in Appendix 1)</i>	<i>(re: decisions)</i> Public Participation/ Engagement approach <i>(with reference to toolkit in Appendix 2)</i>	Final decision-maker (& date)
			<ul style="list-style-type: none"> Decision Referral to decision-maker Pre-decision (policy development) Post-decision (service performance / monitoring) 			<ul style="list-style-type: none"> This Cttee Another Cttee (eg S&R) Full Council Officer
Local Plan		Michael Johnson	Decision	<i>Sessions with Political Groups taking place in advance of the Committee.</i>	<i>An inherent part of the decision being sought will be to move the Local Plan to the public</i>	Council

					<i>consultation stage under Regulation 19 of the statutory process.</i>	
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Meeting 5	Monday 5 December	Time				
Topic	Description	Lead Officer/s	Type of item <ul style="list-style-type: none"> • <i>Decision</i> • <i>Referral to decision-maker</i> • <i>Pre-decision (policy development)</i> • <i>Post-decision (service performance / monitoring)</i> 	<i>(re: decisions)</i> Prior member engagement/ development required <i>(with reference to options in Appendix 1)</i>	<i>(re: decisions)</i> Public Participation/ Engagement approach <i>(with reference to toolkit in Appendix 2)</i>	Final decision-maker (& date) <ul style="list-style-type: none"> • This Cttee • Another Cttee (eg S&R) • Full Council • Officer
Treasury Management 6-monthly report		Ryan Keyworth / Jane Wilby	Decision			This Committee
Budget Monitoring Month 7		Ryan Keyworth / Jane Wilby	Decision			This Committee
Capital Approvals Month 7		Ryan Keyworth / Damian Watkinson	Decision			This Committee

2023/24 Budget – Final Sign-off		Ryan Keyworth / Liz Gough	Referral to decision maker	Requires Policy Committee budget proposals to be complete – Includes the HRA Business Plan		Full Council on 1 March (Budget Council)
Stocksbridge Towns Fund	To accept and spend the funding associated with the Stocksbridge Towns Fund ahead of formal approval by Government	Howard Varns/ Ben Morley	Decision			This Committee
Race Equality Report – Sheffield City Council’s response	Initial council response to S&R on 30th August. This is the detailed response, allowing us to reflect and take time bto consider a comprehensive response, including action plan, to the REC recommendations as a whole organisation.	James Henderson	Decision	Pre-work with S&R Committee required	Public involvement in the REC has been substantial including open call for evidence and a series of public hearings to gather views and testimony	This Committee
Grant Aid Programme with Voluntary and Community Strategic Partners 2023-2025	Extension to current grant agreements for 2 years (Apr 2023 – March 2025)	Joe Horobin/ Emma Dickinson	Decison	Awaiting details	Awaiting details	
Standing items	<ul style="list-style-type: none"> • <i>Public Questions/ Petitions</i> • <i>Staff Retirements</i> 					

	<ul style="list-style-type: none"> • <i>Work Programme</i> • <i>[any other committee-specific standing items eg finance or service monitoring]</i> 					
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Meeting 6	Tuesday 24 January	Time				
Topic	Description	Lead Officer/s	Type of item	<i>(re: decisions)</i> Prior member engagement/ development required <i>(with reference to options in Appendix 1)</i>	<i>(re: decisions)</i> Public Participation/ Engagement approach <i>(with reference to toolkit in Appendix 2)</i>	Final decision-maker (& date) <ul style="list-style-type: none"> • This Cttee • Another Cttee (eg S&R) • Full Council • Officer
Budget Monitoring Month 8		Ryan Keyworth / Jane Wilby	Decision			This Committee
Capital Approvals Month 8		Ryan Keyworth / Damian Watkinson	Decision			This Committee
Standing items	<ul style="list-style-type: none"> • <i>Public Questions/ Petitions</i> • <i>Staff Retirements</i> • <i>Work Programme</i> 					

	<ul style="list-style-type: none"> [any other committee-specific standing items eg finance or service monitoring] 					
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Meeting 7	Wednesday 15 March	Time				
Topic	Description	Lead Officer/s	Type of item <ul style="list-style-type: none"> Decision Referral to decision-maker Pre-decision (policy development) Post-decision (service performance/ monitoring) 	(re: decisions) Prior member engagement/ development required <i>(with reference to options in Appendix 1)</i>	(re: decisions) Public Participation/ Engagement approach <i>(with reference to toolkit in Appendix 2)</i>	Final decision-maker (& date) <ul style="list-style-type: none"> This Cttee Another Cttee (eg S&R) Full Council Officer
Budget Monitoring Month 10		Ryan Keyworth / Jane Wilby	Decision			This Committee
Capital Approvals Month 10		Ryan Keyworth / Damian Watkinson	Decision			This Committee
Local Plan ahead of submission to Government		Michael Johnson/Simon Vincent	Decision	Member Working Group/Sub Committee & full committee briefings	<i>This stage will be post public consultation.</i>	Full Council
Item 2						
Standing items	<ul style="list-style-type: none"> Public Questions/ Petitions 					

	<ul style="list-style-type: none"> • Staff Retirements • Work Programme • [any other committee-specific standing items eg finance or service monitoring] 					
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Finance Sub-Committee

Meeting 4	Tuesday 7 November	Time				
Topic	Description	Lead Officer/s	Type of item <ul style="list-style-type: none"> • Decision • Referral to decision-maker • Pre-decision (policy development) • Post-decision (service performance/ monitoring) 	(re: decisions) Prior member engagement/ development required	(re: decisions) Public Participation/ Engagement approach	Final decision-maker (& date) <ul style="list-style-type: none"> • This Cttee • Another Cttee (eg S&R) • Full Council • Officer
Budget Monitoring	Latest Revenue and Capital Monitoring	Ryan Keyworth	Decision			This Committee
Capital Approvals		Damian Watkinson	Decision			This Committee
Council Tax Support Scheme Review	(Timing to be confirmed)	Ryan Keyworth / Tim Hardie	Decision			
Heart of the City Update	Update on the progress and financing of the Heart of the City Programme	Tammy Whitaker	Decision			This Committee

Accommodation Strategic Review		Nathan Rogers/ Sol Knights	Decision			
Land at Fitzwilliam Street	Disposal of Freehold Reversion Fitzwilliam Street	Edwin Standbrook Shaw	Decision	Written briefing	TBC	This Committee
Acquisition of Buildings in Attercliffe	Acquisition of properties in Attercliffe as part of Levelling Up Fund	Alan Seaman	Decision	Written briefing	TBC	Finance Sub (referenced in Transport, Regeneration and Climate Committee)
Centre for Childhealth Technology	Agreement for the development of the Centre for Childhealth Technology	Alan Seaman/ Neil Jones	Decision	Written Briefing	TBC	This Committee
Rural Estate Management Plan	Agreement of Estate Management Plan for Council's rural land holdings	Tammy Whitaker	Decision	All Committee Briefing	TBC	This Committee
Accepting funding from Rough Sleeper Initiative 5 Government Programme	To accept funding from RSI5 to fund the delivery of services over the next 3 years. Total of award: £4259194 This will be allocated between internal and external services as stated in the bid submission. The money is ringfenced and	Quintina Crozier/ Suzanne Allen	Decision	Briefed Cabinet Member at the time 17th February 2022 prior to submitting the bid.	We held a stakeholder reference group with the Rough Sleeper Cell Group – health group and the ASB rough sleeper group in January and February. The bid submitted reflected consultation with	This Committee

	subject to claw back if not utilised for the stated purpose. Details to follow within form2.				rough sleepers on what would help prevent homelessness and the services they require	
Refugee Resettlement Funding	To approve spending on all refugee schemes and delegate authority to approve expenditure and awards of grants to the Director of Housing	Janet Sharpe				
Sheffield Doc Fest - One year extension to grant agreement	To agree a 1 year extension to the current grant agreement where SCC continue to support Sheffield DocFest to the sum of £100K to deliver the 2023 event.	Diana Buckley/ Emma France	Decision	Written briefing		This Committee
Attercliffe Levelling Up Fund	In line with the approved Levelling Up Fund Project, it is proposed to use a proportion of the LUF funds to acquire and refurbish property in Attercliffe	Tammy Whitaker/ Alan Seaman	Decision	Discussion and, where required, briefing by officers at pre-committee meetings in advance of each formal meeting, after the agenda is published. These include the Chair, Vice Chair and all Group	Formal and informal discussion groups. There is a groups of stakeholders that helped develop the bid and to whom updates are provided, although the details of the	This Committee

				Spokespersons from the committee, with officers.	acquisitions are confidential.	
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Meeting 5	Tuesday 4 January	Time				
Topic	Description	Lead Officer/s	Type of item <ul style="list-style-type: none"> • Decision • Referral to decision-maker • Pre-decision (policy development) • Post-decision (service performance/ monitoring) 	(re: decisions) Prior member engagement/ development required	(re: decisions) Public Participation/ Engagement approach	Final decision-maker (& date) <ul style="list-style-type: none"> • This Cttee • Another Cttee (eg S&R) • Full Council • Officer
Budget Monitoring	Latest Revenue and Capital Monitoring	Ryan Keyworth	Decision			This Committee
Levelling Up Fund Round 2	Decision to accept Grant Funding (subject to outcome of bid)	Tammy Whitaker	Decision	Written briefing	TBC	Finance Sub (referenced in Transport, Regeneration and Climate Committee)
Parkwood Springs	Decision on redevelopment of the former ski village	Tammy Whitaker/ Alan Seaman	Decision	Written briefing	TBC	This Committee
Land at Allen Street	Decision for the disposal of Land at Allen Street	Tammy Whitaker	Decision			This Committee

Items which the committee have agreed to add to an agenda, but for which no date is yet set.						
Topic	Description	Lead Officer/s	Type of item <ul style="list-style-type: none"> Decision Referral to decision-maker Pre-decision (policy development) Post-decision (service performance/ monitoring) 	<i>(re: decisions)</i> Prior member engagement/ development required <i>(with reference to options in Appendix 1)</i>	<i>(re: decisions)</i> Public Participation/ Engagement approach <i>(with reference to toolkit in Appendix 2)</i>	Final decision-maker (& date) <ul style="list-style-type: none"> This Cttee Another Cttee (eg S&R) Full Council Officer
City Strategy		James Henderson / Diana Buckley	Referral to decision-maker		Significant engagement activity with partners and communities underway	Full Council?
Approach to Engagement and Involvement		James Henderson	Decision			
Serviced Tenancies	Policy for the ongoing use of serviced tenancies and decision on future management and use and	Tammy Whitaker/ Nathan Rodgers	Pre- decision policy development	All Committee briefing		

	retention/disposal of associated properties					
Operational Depot Strategy	Strategy for optimisation of Council's operational depots and decision on future management and use and retention/disposal of associated properties	Tammy Whitaker/Nathan Rodgers	Pre- decision policy development	All Committee briefing		
City Centre Office Accommodation	Strategy for optimisation of Council's City centre office accommodation and decision future management and use and retention/disposal of associated properties	Tammy Whitaker/Nathan Rodgers	Pre- decision policy development	All Committee briefing		
Locality Accommodation	Accommodation Strategy for locality based working and optimisation of Council's operational property portfolio. Decision on future management use/disposal and investment in locality property	Tammy Whitaker/Nathan Rodgers	Pre- decision policy development	All Committee briefing		

Community Buildings and concessionary lettings	Policy for Community Buildings operated by SCC and let to third party groups including sessional lettings	Tammy Whitaker/Nathan Rodgers	Pre- decision policy development	All Committee briefing		
UDV Phase 1, Loxley, "adoption" of Flood Defences (Early 2023)	On completion of Loxley scheme we will inherit a number of flood walls in the public highway, these will need to be integrated into Amey's contracts	Tom Finnegan-Smith / James Mead	Referral to decision maker	TBC	TBC	Strategy and Resources Committee - also referenced in Transport, Regeneration and Climate Committee
Blackburn Brook, Ecclesfield/Whitley Brook Flood improvements works OBC (Spring 2023)	On SYMCA Priority Flood Programme. OBC for works around flood risk areas in Ecclesfield Park. Collaboration with Parks over improvements to park, potential habitat and amenity benefits. Highway works to culverts. Partnership funding: Flood Risk Grant, SCC, Environment, Highway benefits, Strategic Mandate likely to be required	Tom Finnegan-Smith / James Mead	Pre-decision	Facilitated policy development workshop	TBC	Strategy and Resources Committee - also referenced in Transport, Regeneration and Climate Committee which Committee gets briefed/involved in the policy development?

Sheaf & Porter Flood Defence Project OBC (Summer 2023)	On SYMCA Priority Flood Programme. Potentially contentious options of parkland flood storage including Endcliffe park and Beauchief Golf Course, consultation in advance of OBC will be required. To be scoped Summer 2022, likely to need to brief committee late 2022?	Tom Finnegan-Smith / James Mead	Pre- decision policy development	Facilitated policy development workshop	TBC	Strategy and Resources Committee - also referenced in Transport, Regeneration and Climate Committee – which Committee gets briefed/involved in the policy development?
Contact Centre Performance	Referred from Audit and Standards Committee	Ajman Ali	Post Decision			This committee
Levelling Up Prospectus	Prospectus setting out Sheffield's Levelling Up ambitions	Kate Martin	Decision or pre decision policy development			Finance Sub
Confirm System Re-contract		Jessica Kavanagh				
Continuing funding for volunteer run libraries 2022 2023		Nick Partridge	Decision			
Ombudsman Annual Report (1/7/22)						

HR System - Renewal of contract (September?)		Mark Bennett				
Workforce Strategy (from 6-9 months time)		Mark Bennett				
Future of Finance Systems		Ryan Keyworth				
Future of Revs and Bens System		Ryan Keyworth				
Digital Strategy (from 6-9 months time)		Mike Weston	<ul style="list-style-type: none"> <i>Pre-decision (policy development)</i> 			This Committee
Funding of Legal Services (6 months time)		David Hollis				
Change Programme (including review of 4 Change Projects)		David Hollis				

Castlegate	Disposal of Market Tavern and Mudfords	Alan Seasman	Decision	Written briefing	TBC	This Cttee
Barkers Pool Building	Decision on future of site	Tammy Whitaker	Decision	Written briefing	TBC	This Cttee - also referenced in Transport, Regeneration and Climate Committee
Land at Allen Street	Disposal of land at Allen Street	Alan Seasman	Decision	Written Briefing	TBC	This Cttee
Clough Dike, Deepcar, capital works, strategic mandate for direct SCC contribution	Currently significant ongoing revenue cost of emergency pumping, permanent capital solution a priority. OBC to Env Agency for Flood Risk GiA will be required to be matched by SCC funds. Highway and Parks collaboration needed	Tom Finnegan-Smith / James Mead	Referral to decision maker	TBC	TBC	Strategy and Resources Committee - also referenced in Transport, Regeneration and Climate Committee
Carbrook, Capital maintenance, Business cases (SCC & Env Agency)	Env Agency & SCC business cases for partnership funding to be submitted	Tom Finnegan-Smith / James Mead	Referral to decision maker	TBC	TBC	Strategy and Resources Committee - also referenced in Transport, Regeneratio

						n and Climate Committee
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Appendix 2 – Menu of options for member engagement, learning and development prior to formal Committee consideration

Members should give early consideration to the degree of pre-work needed before an item appears on a formal agenda.

All agenda items will anyway be supported by the following:

- Discussion well in advance as part of the work programme item at Pre-agenda meetings. These take place in advance of each formal meeting, before the agenda is published and they consider the full work programme, not just the immediate forthcoming meeting. They include the Chair, Vice Chair and all Group Spokespersons from the committee, with officers
- Discussion and, where required, briefing by officers at pre-committee meetings in advance of each formal meeting, after the agenda is published. These include the Chair, Vice Chair and all Group Spokespersons from the committee, with officers.
- Work Programming items on each formal agenda, as part of an annual and ongoing work programming exercise
- Full officer report on a public agenda, with time for a public discussion in committee
- Officer meetings with Chair & VC as representatives of the committee, to consider addition to the draft work programme, and later to inform the overall development of the issue and report, for the committee's consideration.

The following are examples of some of the optional ways in which the committee may wish to ensure that they are sufficiently engaged and informed prior to taking a public decision on a matter. In all cases the presumption is that these will take place in private, however some meetings could happen in public or eg be reported to the public committee at a later date.

These options are presented in approximately ascending order of the amount of resources needed to deliver them. Members must prioritise carefully, in consultation with officers, which items require what degree of involvement and information in advance of committee meetings, in order that this can be delivered within the officer capacity available.

The majority of items cannot be subject to the more involved options on this list, for reasons of officer capacity.

- Written briefing for the committee or all members (email)
 - All-member newsletter (email)
 - Requests for information from specific outside bodies etc.
 - All-committee briefings (private or, in exceptional cases, in-committee)
 - All-member briefing (virtual meeting)
 - Facilitated policy development workshop (potential to invite external experts / public, see appendix 2)
 - Site visits (including to services of the council)
 - Task and Finish group (one at a time, one per cttee)
- Furthermore, a range of public participation and engagement options are available to inform Councillors, see appendix 3.

Appendix 3 – Public engagement and participation toolkit

Public Engagement Toolkit

On 23 March 2022 Full Council agreed the following:

A toolkit to be developed for each committee to use when considering its 'menu of options' for ensuring the voice of the public has been central to their policy development work. Building on the developing advice from communities and Involve, committees should make sure they have a clear purpose for engagement; actively support diverse communities to engage; match methods to the audience and use a range of methods; build on what's worked and existing intelligence (SCC and elsewhere); and be very clear to participants on the impact that engagement will have.

The list below builds on the experiences of Scrutiny Committees and latterly the Transitional Committees and will continue to develop. The toolkit includes (but is not be limited to):

- a. Public calls for evidence
- b. Issue-focused workshops with attendees from multiple backgrounds (sometimes known as 'hackathons') led by committees
- c. Creative use of online engagement channels
- d. Working with VCF networks (eg including the Sheffield Equality Partnership) to seek views of communities
- e. Co-design events on specific challenges or to support policy development
- f. Citizens assembly style activities
- g. Stakeholder reference groups (standing or one-off)
- h. Committee / small group visits to services
- i. Formal and informal discussion groups
- j. Facilitated communities of interest around each committee (eg a mailing list of self-identified stakeholders and interested parties with regular information about forthcoming decisions and requests for contributions or volunteers for temporary co-option)
- k. Facility for medium-term or issue-by-issue co-option from outside the Council onto Committees or Task and Finish Groups. Co-optees of this sort at Policy Committees would be non-voting.

This public engagement toolkit is intended to be a quick 'how-to' guide for Members and officers to use when undertaking participatory activity through committees.

It will provide an overview of the options available, including the above list, and cover:

- How to focus on purpose and who we are trying to reach
- When to use and when not to use different methods
- How to plan well and be clear to citizens what impact their voice will have
- How to manage costs, timescales, scale.

There is an expectation that Members and Officers will be giving strong consideration to the public participation and engagement options for each item on a committee's work programme, with reference to the above list a-k.



Report to Policy Committee

Author/Lead Officer of Report: Ryan Keyworth,
Director of Finance and Commercial Services

Tel: +44 114 474 1438

Report of: *Ryan Keyworth*
Report to: *Finance Sub-Committee*
Date of Decision: *12 October 2022*
Subject: *Month 5 Monitoring*

Has an Equality Impact Assessment (EIA) been undertaken?	Yes		No	X	
Has appropriate consultation taken place?	Yes		No	X	
Has a Climate Impact Assessment (CIA) been undertaken?	Yes		No	X	
Does the report contain confidential or exempt information?	Yes		No	X	

Purpose of Report:

This report brings the Committee up to date with the Council's financial position as at Month 5 2022/23.

Recommendations:

The Committee is recommended to:

1. Note the Council's challenging financial position as at the end of August 2022 (month 5).

Background Papers:

[2022/23 Revenue Budget](#)

Lead Officer to complete: -		
1	I have consulted the relevant departments in respect of any relevant implications indicated on the Statutory and Council Policy Checklist, and comments have been incorporated / additional forms completed / EIA completed, where required.	Finance: <i>Ryan Keyworth, Director of Finance and Commercial Services</i>
		Legal: <i>David Hollis, Interim Director Legal and Governance</i>
		Equalities & Consultation: <i>James Henderson, Director of Policy, Performance and Communications</i>
		Climate: <i>n/a</i>
<i>Legal, financial/commercial and equalities implications must be included within the report and the name of the officer consulted must be included above.</i>		
2	SLB member who approved submission:	<i>Ryan Keyworth</i>
3	Committee Chair consulted:	<i>Cllr Bryan Lodge</i>
4	I confirm that all necessary approval has been obtained in respect of the implications indicated on the Statutory and Council Policy Checklist and that the report has been approved for submission to the Committee by the SLB member indicated at 2. In addition, any additional forms have been completed and signed off as required at 1.	
	Lead Officer Name: <i>Ryan Keyworth</i>	Job Title: <i>Director of Finance and Commercial Services</i>
	Date: 23 rd September 2022	

1. PROPOSAL

1.1 This report brings the 22/23 M5 monitoring information for each committee. Executive directors and Directors will be required to develop plans to mitigate the in-year forecast overspends.

1.2 Council Portfolio Month 5 2022/23

1.2.1 The Council is forecasting a £20.7m overspend against the 2022/23 budget as at month 5.

Full Year £m	Outturn	Budget	Variance
Corporate	(462.6)	(461.9)	(0.7)
City Futures	47.1	46.8	0.3
Operational Services	114.3	114.2	0.0
People	312.5	293.7	18.8
Policy, Performance Comms	3.2	2.9	0.3
Resources	6.2	4.2	2.1
Total	20.7	(0.0)	20.7

1.2.2 This overspend is due to a combination of agreed Budget Implementation Plans ("BIPs") not being fully implemented and ongoing cost / demand pressures that are partially offset by one-off savings.

Full Year £m	One-off	BIPs	Trend	Total Variance
Corporate	0.0	0.0	(0.7)	(0.7)
City Futures	(0.1)	0.0	0.4	0.3
Operational Services	(5.5)	3.1	2.4	0.0
People	0.1	14.9	3.8	18.8
Policy, Performance Comms	(0.1)	0.3	0.1	0.3
Resources	(0.6)	1.7	1.0	2.1
Total	(6.2)	20.0	7.0	20.7

1.3 Committee Financial Position

1.3.1 Overall Position - £20.7m overspend at Month 5

There is a £11.8m overspend in the Adult Health and Social Care Committee and a £7.4m overspend in the Education, Children and Families Committee	Full Year Forecast £m Month 5	Outturn	Budget	Variance
	Adult Health & Social Care	162.6	150.8	11.8
	Communities Parks and Leisure	45.1	45.2	(0.1)
	Economic Development & Skills	11.1	11.0	0.0
	Education, Children & Families	136.0	128.6	7.4
	Housing	8.7	8.8	(0.1)
	Strategy & Resources	(439.6)	(441.8)	2.2
	Transport, Regeneration & Climate	41.6	41.9	(0.3)
	Waste & Street Scene	55.3	55.6	(0.3)
	Total	20.7	(0.0)	20.7

Most of the full year forecast overspend is attributable to shortfalls in Budget Implementation Plans (BIPs) delivery	Variance Analysis £m	One-off	BIPs	Trend	Total Variance
	Month 5				
	Adult Health & Social Care	(0.3)	8.1	4.0	11.8
	Communities Parks and Leisure	(0.3)	0.5	(0.2)	(0.1)
	Economic Development & Skills	(0.1)	0.0	0.1	0.0
	Education, Children & Families	0.7	6.8	(0.1)	7.4
	Housing	-	-	(0.1)	(0.1)
	Strategy & Resources	(0.9)	2.2	0.9	2.2
	Transport, Regeneration & Climate	(2.1)	2.1	(0.3)	(0.3)
	Waste & Street Scene	(3.2)	0.4	2.5	(0.3)
Total	(6.2)	20.0	7.0	20.7	

£6.2m of one-off savings are mitigating part of the ongoing overspend

Contributions from provisions for energy and waste inflation mitigate the in-year impact of rising baseline costs. These are one-off contributions that will not help our position in 23/24 as the trend continues.

Balancing the 22/23 budget was only possible with £53m of BIPs, £33m are reported as deliverable in year

£m	Total Savings	Deliverable	FY
Portfolio	22/23	in year	Variance
People	37.7	22.9	14.8
Operational Services	7.1	4.0	3.1
PPC	1.2	1.0	0.2
Resources	6.7	5.0	1.7
Total	52.7	32.9	19.9

Focus must be on delivering BIPs in 22/23 and preventing the budget gap from widening

Of the £33m BIPs forecast as being deliverable, £10.1m are rated red, which indicates considerable risk of increased overspending.

Of the £19.9m savings that are forecast to be undelivered this year, some can be delivered next financial year. It is estimated that £12m of this year's undelivered savings will still be unachievable in 23/24 and form part of the baseline pressures captured in the draft medium term financial analysis presented to the Strategy and Resources Committee on 5th July 2022.

Adult Health and Social Care are forecast to overspend by £11.8m

The high cost of packages of care put in place during covid has increased our baseline costs into 22/23. Work is underway as part of an investment plan with additional resource to tackle the underlying issues although recruitment issues are impacting our ability to deliver.

Education, Children and Families are forecast to overspend by £7.4m

Forecast under-delivery of budget implementation plans in the service are the main cause of overspends; plans to reduce staffing and increase income from Health are looking unlikely and the residential children's home strategy looks unlikely to deliver financial benefits. The service needs to provide mitigations to bring overspends back in line with budgets.

1.4.1 Strategy and Resources - £2.2m overspend at Month 5

The Strategy and Resources Committee budget is forecast to overspend by £2.2m	Full Year Forecast £m @ Month 5	Outturn	Budget	Variance
	BUSINESS CHANGE & INFO SOLNS	18.2	16.9	1.3
	CENTRAL COSTS	(47.0)	(46.5)	(0.5)
	COMMUNITY SERVICES (Local Area Committees)	1.8	1.9	(0.0)
	CONSOLIDATED LOANS FUND	28.1	28.9	(0.7)
	CONTRACT REBATES & DISCOUNTS	(1.1)	(0.7)	(0.3)
	CORPORATE TRANSACTIONS	(490.8)	(490.8)	(0.0)
	CUSTOMER SERVICES	5.4	5.4	0.0
	FINANCE & COMMERCIAL SERVICES	18.5	18.5	0.0
	HOUSING BENEFIT	0.2	0.2	0.0
	HUMAN RESOURCES	5.2	5.0	0.2
	LEGAL & GOVERNANCE	6.1	5.2	0.9
	OTHER CENTRAL COSTS - CAPITA	-	0.0	(0.0)
	POLICY, PERFORMANCE & COMMS	3.4	3.1	0.3
	PUBLIC HEALTH PPC	(0.1)	(0.1)	(0.0)
	RESOURCES MANAGEMENT & PLANNING	0.7	0.3	0.4
	ONE YEAR PLAN	0.0	-	0.0
	DIRECT SERVICES (Facilities Management; PPE; Transport)	15.7	15.8	(0.1)
	INCLUSIVE GROWTH & DEVELOPMENT (Property)	(4.1)	(4.8)	0.7
	Total	(439.6)	(441.8)	2.2

Shortfalls in BIPs are the majority of the overspend in the Committee

Savings in 22/23 associated with restructures in Business Change and ICT delivery have caused the greatest overspends (£1.3m) alongside underlying overspends in legal services (£0.9m). An approach to the restructures has now been agreed which should secure full run-rate savings going into 2023/24.

The impact of the proposed pay offer creates an additional £0.4m pressure to the committee

The proposed pay award of £1,925 flat rate per employee was factored into forecasts in M4.

It should be noted that the pay offer cost is an initial indicative estimate which will require further work to fully understand the actual impact on each service.

Property services overspend relating to Electric Works now falls under the S&R Committee

There is a £0.5m projected shortfall in rental income at Electric Works following loss / downsize of 2 key tenants. A proposal is being developed to relax the letting policy for the building that should allow it to be filled.

1.5 **Capital Programme Monitoring M5 22/23**

The position on the capital programme at M5 is noted in Appendix 1.

2. HOW DOES THIS DECISION CONTRIBUTE?

2.1 The recommendations in this report are that each Policy Committee undertakes any work required to both balance their 2022/23 budget and prepare for the 2023/24 budget.

3. HAS THERE BEEN ANY CONSULTATION?

3.1 There has been no consultation on this report, however, it is anticipated that the budget process itself will involve significant consultation as the Policy Committees develop their budget proposals

4. RISK ANALYSIS AND IMPLICATIONS OF THE DECISION

4.1 Equality Implications

4.1.1 There are no direct equality implications arising from this report. It is expected that individual Committees will use equality impact analyses as a basis for the development of their budget proposals in due course.

4.2 Financial and Commercial Implications

4.2.1 There are no direct financial implications from this report.

4.3 Legal Implications

4.3.1 Under section 25 of the Local Government Act 2003, the Chief Finance Officer of an authority is required to report on the following matters:

- the robustness of the estimates made for the purposes of determining its budget requirement for the forthcoming year; and
- the adequacy of the proposed financial reserves.

4.3.2 There is also a requirement for the authority to have regard to the report of the Chief Finance Officer when making decisions on its budget requirement and level of financial reserves.

4.3.3 By the law, the Council must set and deliver a balanced budget, which is a financial plan based on sound assumptions which shows how income will equal spend over the short- and medium-term. This can take into account deliverable cost savings and/or local income growth strategies as well as useable reserves. However, a budget will not be balanced where it reduces reserves to unacceptably low levels and regard must be had to any report of the Chief Finance Officer on the required level of reserves under section 25 of the Local Government Act 2003, which sets obligations of adequacy on controlled reserves.

4.4 Climate Implications

4.4.1 There are no direct climate implications arising from this report. It is expected that individual Committees will consider climate implications as they develop their budget proposals in due course.

4.4 Other Implications

4.4.1 No direct implication

5. ALTERNATIVE OPTIONS CONSIDERED

5.1 The Council is required to both set a balance budget and to ensure that in-year income and expenditure are balanced. No other alternatives were considered.

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CAPITAL PROGRAMME MONITORING AS AT AUGUST 2022

1 - Statement of Budget Movement

The table below summarises the movement in budget from month 4 to month 5 22/23 and Capital programme budget position as at August 2022.

	2022/23	2023/24	Future	Total	Comments
Month 4 Approved Budget	301.5	171.6	430.8	903.9	The key changes to the programme from last month relate to: ADDITIONS + £2.6m - Inclusion of budget for Woodbourn Road Football Hub + £3.5m - Inclusion of next phase of schools condition programme + £0.4m - Inclusion of Housing CCTV Upgrade Programme VARIATIONS + £1.6m - Variations to Transport Programme including 20mph zones + £0.7m - Increase to King Ecgberts Expansion Scheme REPROFILES Reprofiles relate to notional allocations across the Council Housing Capital Programme. The reduction of £3.7m indicates funds now moved beyond the 5 year horizon of this report.
Additions	2.2	4.4	0.0	6.5	
Variations	1.7	0.7	0.0	2.3	
Reprofile	-23.9	-28.2	48.4	-3.7	
Slippage & Acceleration	0.0	0.0	0.0	0.0	
Month 5 Approved Budget	281.5	148.4	479.2	909.1	

2 - Top 20 Projects by value as at August 2022

The table below summarises the Top 20 projects in the Capital Programme by budget value in 2022/23. This group accounts for 60% of the 2022/23 capital programme. The major in-

PROJECT	Current Year								Remaining Life of Project					Comments
	YTD Actual	YTD Budget	YTD Variance	FY Outturn	FY Budget	FY Variance	Variance %	Delivery Forecast RAG	All Years Outturn	All Years Budget	All Years Variance	Variance %	Delivery RAG	
Heart of The City Henrys Block	11,759	13,889	(2,129)	31,277	38,744	(7,467)	-19.3%	A	38,826	40,927	(2,102)	-5.1%	A	See Item 4.1
Heart of The City Palatine Chambers Block	4,932	7,453	(2,521)	21,032	27,216	(6,184)	-22.7%	A	35,896	35,707	188	0.5%	A	See Item 4.2
Major Sporting Facilities Finance	6,900	6,900	(0)	16,559	16,559	0	0.0%	NR	34,167	34,167	(0)	0.0%	NR	
Council Housing Roofing Replacements Prog	3,721	2,875	846	4,457	8,042	(3,585)	-44.6%	G	32,837	32,837	0	0.0%	G	See Item 4.3
Council Housing Single Staircase Tower Blocks Works	2,033	4,307	(2,274)	6,454	7,894	(1,440)	-18.2%	G	9,844	9,678	166	1.7%	G	See Item 4.8
Council Housing Acquisitions Prog	3,163	2,980	183	7,865	7,152	713	10.0%	G	12,406	12,817	(411)	-3.2%	G	See Item 5.4
Heart of The City - Pounds Park	1,957	2,342	(385)	6,411	6,699	(288)	-4.3%	G	6,699	6,699	0	0.0%	G	
Silverdale School Expansion	75	243	(168)	3,142	6,697	(3,555)	-53.1%	G	7,466	7,466	0	0.0%	G	See Item 4.4
Brownfield Site Development Acquisitions	27	0	27	5,882	5,881	0	0.0%	NR	5,882	5,881	0	0.0%	NR	
Heart of The City Leahs Yard	126	907	(782)	1,751	4,920	(3,169)	-64.4%	A	4,920	4,920	0	0.0%	A	See Item 4.5
New Council Housing Acquisition - Handsworth	1	450	(449)	4,733	4,733	-	0.0%	NR	4,733	4,733	-	0.0%	NR	
New Build Council Housing Daresbury / Berners	2,369	2,872	(503)	4,690	4,651	39	0.8%	G	4,690	4,651	39	0.8%	G	
Council Housing Electrical Upgrades Ph 2	1,924	1,474	450	4,143	4,143	(0)	0.0%	G	19,427	19,436	(9)	0.0%	G	
Heart of The City Block C Pepper Pot Building	2,116	3,359	(1,243)	3,943	3,983	(40)	-1.0%	R	4,335	3,983	351	8.8%	R	Works delayed on site as a result of Covid and delays with Utility supply. There have also been contractor delays. Final account negotiations are ongoing and it is anticipated that the agreement will reduce the level of current forecast overspend.
King Ecgberts School Expansion	236	236	(0)	3,874	3,874	(0)	0.0%	A	6,296	6,296	0	0.0%	A	
New Build Council Housing - Corker Bottoms	4	4	-	3,805	3,800	5	0.1%	NR	8,336	8,336	-	0.0%	NR	
Heart of The City - JLP Building works	117	974	(856)	3,258	3,485	(227)	-6.5%	A	3,485	3,485	0	0.0%	A	
Future High Streets Fund Public Realm & Infrastructure	391	440	(48)	1,735	3,418	(1,683)	-49.2%	G	8,624	8,624	(0)	0.0%	G	See Item 4.7
Future High Streets Fund Front Door Interventions	19	1,311	(1,292)	2,057	3,395	(1,338)	-39.4%	G	4,775	4,775	(0)	0.0%	G	See Item 4.9
Talbot-seven Hills Send	1,059	1,528	(469)	3,297	3,297	(0)	0.0%	R	3,297	3,297	(0)	0.0%	R	
Top 20 Value	42,928	54,542	(11,614)	140,364	168,583	(28,219)	-16.7%		256,939	258,715	(1,776)			
Rest of Programme	31,741	48,186	(16,445)	104,168	112,899	(8,731)	-7.7%		655,683	650,351	5,332			
Total Capital Programme Value	74,670	102,728	(28,059)	244,532	281,482	(36,950)	-13.1%		912,622	909,066	3,556			
% of Programme within the Top 20	57%	53%	41%	57%	60%	76%			28%	28%	-50%			

3 - Current Year to date and Forecast Outturn Position

The forecast outturn position is £37m below budget. The key variance by policy area are explained below. This is a movement of £1.8m from the £35.2m reported last month. Overall since last month budget adjustments have reduced the in year programme by £20m. This would usually have move the outturn closer to budget. However, the review of forecasts requested has resulted in a further reduction in the outturn forecast of £21.8m, leaving the overall variance picture largely unchanged

Policy Committee	YEAR TO DATE			FULL YEAR			Comments
	Actual	Budget	Variance	Forecast	Budget	Variance	
TRANSPORT, REGEN & CLIMATE	28,923	43,765	(14,842)	111,131	133,739	(22,608)	Key Variances - £18.5m - Slippage across Heart Of The City Programme - £4.2m - Slippage across Future High Streets Fund Programme + £0.7m - Forecast overspend on Upper Don Valley Flood Scheme (additional Environment Agency Funding sought)
COMMUNITIES, PARKS & LEISURE	9,349	11,101	(1,752)	25,411	25,347	63	Key Variances + £0.3m - Woodbourn Road Football Hub - Current forecast funding gap on overall scheme. Solution to be identified by 21st September. - £0.25m - Hillsborough Library Entrance - Forecast slippage on this programme
HOUSING	25,946	31,872	(5,925)	71,466	80,550	(9,084)	Key Variances - £3.6m - Roofing Programme - forecast slippage as contractor has gone into administration - £2m - Delays to External Wall Insulation Package 3 - £1.5m - Slippage on Single Staircase Tower Blocks works - £0.9m - Underspend against LAD 2 grant schemes - £0.6m - Slippage on Gaunt Road New Build Council Housing - £0.5m - Slippage on Lift Replacement Scheme - £0.3m Slippage on Elemental Refurbs contract - £0.3m Slippage on Hemsworth OPIL project +£0.9m Acceleration/increased costs forecast on Newstead Enabling works
EDUCATION, CHILDREN & FAMILIES	4,250	8,576	(4,327)	20,184	25,147	(4,963)	Key Variances - £3.6m - Silverdale School Expansion - Re-profile of anticipated expenditure by Academy Trust - £1.8m - Schools Fire Risk Assessment programme - Reprofile of anticipated expenditure following review of programme + £0.3m - Aldine House 2 Bed Extension - Forecast overspend on scheme. May generate additional revenue pressure in year
STRATEGY & RESOURCES	2,391	3,926	(1,535)	6,237	8,366	(2,129)	Key Variances - £1.4m - Corporate Estate Fire Risk Assessment Programme - forecast slippage across the programme - £0.3m - Disabled Persons Relocation Loans - slippage - £0.2m - underspend on Public Sector Decarbonisation Schemes
ADULT HEALTH & SOCIAL CARE	3,491	2,832	659	8,522	6,797	1,725	Key Variances + £2.6m - Accelerated Adaptations Grant - Increased assessment capacity, backlog demand from COVID alongside increasing general demand and increasing prices are placing strain on budget for non means tested smaller adaptations - Targeted work ongoing to review longer term impact - £0.6m - Disabled Facilities Grant and Top Up Grants - Review undertaken of applications for major adaptations. Decision taken to restrict number to be delivered in year in order to manage overall Disabled Facilities Grant Budget pressures (see above) - £0.2m - Disabled Persons Relocation Loans- Loan requests not at level expected GENERAL - Pressure building on overall DFG budget. Current predicted overspend is manageable within current year resources plus previous underspends brought forward. Work ongoing to review emerging pressures
WASTE & STREET SCENE	17	133	(116)	858	853	5	
ECONOMIC DEVELOPMENT & SKILLS	303	523	(220)	722	681	41	
Grand Total	74,670	102,728	(28,059)	244,532	281,482	(36,950)	

4 - Top 10 Forecast Slippage against Full Year Budget

Of the main £31.6m forecasts below budget, £21.1m relates to projects either in delivery or at tender stage. The remainder relates to budgets due to be either reprofiled or reallocated within the capital programme.

	Business Unit	Policy Committee	FY Budget	FY variance on budget	Explanation
4.1	Heart of The City Henrys Block	TRANSPORT, REGEN & CLIMATE	38,744	(7,467)	SAVING /SLIPPAGE - contractor contingency reduced by £2m due to risks not being realised up to this point in construction. Forecast approx. £5.4m slippage of payments into 23/24
4.2	Heart of The City Palatine Chambers Block	TRANSPORT, REGEN & CLIMATE	27,216	(6,184)	SLIPPAGE - Delays to work on site as a result of the Yorkshireman Pub demolition. Work has been rescheduled and will not impact on completion date.
4.3	Council Housing Roofing Replacements Prog	HOUSING	8,042	(3,585)	Reprofile - The forecast for an underspend of £3.35M in the year 2 phase of the works is a result of the contract being terminated due to the Main Contractor entering into administration. The forecast profile has taken into account any potential outstanding valuations due to Avonside and costs of completing outstanding works to 3 houses and 3 blocks of flats. A new procurement will be required to deliver the remaining properties originally included in the project. This is anticipated to be presented in the November cycle for the HPG and CPG.
4.4	Silverdale School Expansion	EDUCATION, CHILDREN & FAMILIES	6,697	(3,555)	Reprofile - Delivered by PFI/school. SCC only involved in an overseeing role. Reliant on notification of actual costs
4.5	Heart of The City Leahs Yard	TRANSPORT, REGEN & CLIMATE	4,920	(3,169)	SLIPPAGE - There have been delays in the progress of the project due to budget pressures, a way forward has now been agreed and a revised budget is to be submitted for approval. Once we have a revised programme and as part of the budget approval a revised budget profile will be updated.
4.6	Council Housing External Wall Insulation 3	HOUSING	2,379	(2,010)	Reprofile - Delay to tender due to change in scope and additional design work
4.7	Future High Streets Fund Public Realm & Infrastructure	TRANSPORT, REGEN & CLIMATE	3,418	(1,683)	Reprofile - Delay due to Significant cost increase announced in Stage 3 and again in Stage 4 cost plan. Budget will not be sufficient to deliver scope of works. Works ongoing to fine a budget figure for delivery of full scope, as well as identification of reduced scope to meet budget. Presentation of budget cost and proposals to Regeneration Board for discussion and decision on way forward. Amended FBC will be required once final costs are agreed due to uplift required
4.8	Council Housing Single Staircase Tower Blocks Works	HOUSING	7,894	(1,440)	SLIPPAGE / OVERALL OVERSPEND While work remains behind schedule, a number of significant variations have been agreed and instruction in this reporting period. These include: •Roof replacement works. •Electrical upgrade to consumer units. The overall expenditure is forecast at £166k more than the current approved amount. The Contract Administrator has notified the client of the expected overspend and it has been indicated that as the project progresses if the need for further funding remains, then a submission will be made to the housing board for additional funding to complete the required works. 1)The forecast expenditure for direct costs and fees has been updated to include the latest position. 2)The Contractor has provided quotations for a number of variations, the value of these have been included in full. Further to the previous cost report a number of these variations have now been agreed with the contractor and these are below the contractors initial submissions.
4.9	Future High Streets Fund Front Door Interventions	TRANSPORT, REGEN & CLIMATE	3,395	(1,338)	Reprofile - SCC funding 3rd parties for work completed and reliant on notification of actual costs.
4.10	Future High Streets Fund Events Central Building	TRANSPORT, REGEN & CLIMATE	1,616	(1,179)	Slippage - Further slippage of project start due to fire safety issue. Fee only expenditure 22/23.
Total			104,321	(31,611)	

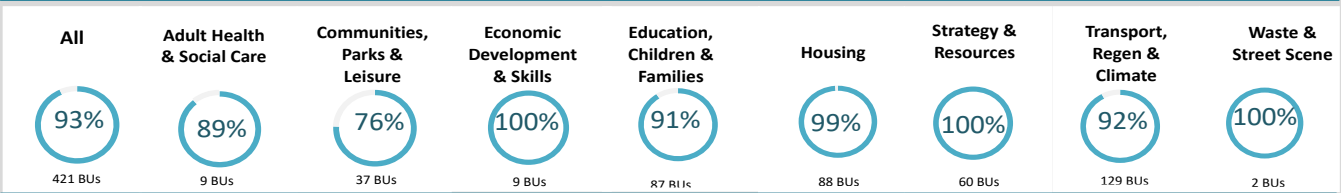
5 - Top 10 Forecast Overspends over Full Year Budget

Of the main £6.4m forecasts over budget approx. £6m represent genuine overspends. Housing schemes will form an additional call on the HRA which is coming under increasing pressure; the Upper Don Valley Flood scheme is seeking to secure additional Environment Agency funds, and these discussions are well advanced with approval likely in the next few months; the Laycock House schemes will form an additional call on the Prudential Borrowing funding Heart of The City 2 but remain within the overall planned expenditure envelope for the programme;
The forecast overspends relating to Disabled Facilities Grant activity are currently affordable within funds brought forward from previous years but the potential for ongoing pressures is being reviewed.
In relation to Woodbourn Road Football Hub, this project is funded via grant from The Football Foundation and SCC borrowing, additional funding is being sought for the current forecast shortfall.
At the outset of the Aldine House Expansion it was agreed that any overspends would be met from the revenue surplus generated. While revenue contributions have been received towards the scheme, a further £140k is now required to meet the forecast costs.

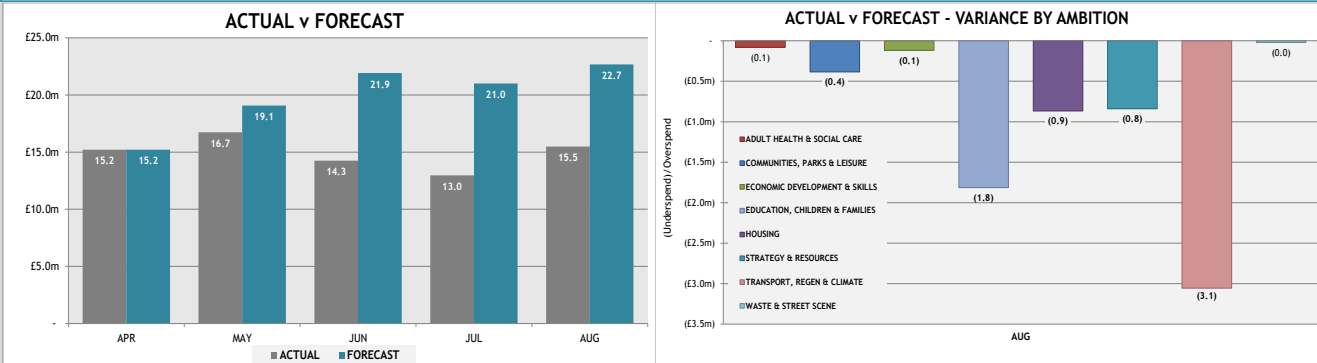
	Business Unit	Policy Committee	FY Budget	FY variance on budget	Explanation
5.1	Disabled Facilities Accelerated Adaptations Grant	ADULT HEALTH & SOCIAL CARE	2,230	2,560	OVERSPEND - Increased assessment capacity, backlog demand from COVID alongside increasing general demand and increasing prices are placing strain on budget for non means tested smaller adaptations. Targeted work is ongoing to review longer term impact. Impact partly mitigated by reviewing expenditure on major extensions
5.2	New Build Council Housing -Newstead-enabling works	HOUSING	1,948	875	OVERSPEND - Works forecast to exceed the approved budget. Ongoing negotiation with contractors re affect of delays, changes in earthworks modelling and phasing of works; to be better understand cost impact. Forecast overspend £1,406,139 over all years. This forecast cost increased includes inclusion of a notional allowance for the transfer of works from Newstead GN- £350k. Cost for additional prolongation costs due to street lighting works delaying NPG disconnections and extending programme. An opportunity has been identified by the contractor to avoid some of the Severn Trent diversions, thereby saving money. The engineer is looking at the fall of the road to be constructed to see if this is possible. It seems likely there will be a resulting saving.
5.3	Upper Don Valley Flood Scheme Phase 1	TRANSPORT, REGEN & CLIMATE	3,209	762	OVERSPEND - Differences between budgets and expenditure forecasts are due to the rising cost of the project (due to a combination of ecological factors, difficulties with landowner agreements, worse than expected ground conditions and condition of existing structures and the general "overheating" of the construction sector). Total forecast overspend over all years is £1.465m Additional external funding can be secured from the EA to address this (agreed in principle with EA) and, once secured, this will be confirmed via a CAF
5.4	Council Housing Acquisitions Prog	HOUSING	7,152	713	OVERSPEND - The purchase of strategically important 4 bedroom homes means there are 15 properties with agreed sales which are being purchased for £170k+ nearly double the average budgeted amount per property. Average purchase continue to be over budgeted limits.
5.5	Woodbourn Rd Football Hub	COMMUNITIES, PARKS & LEISURE	1,861	327	OVERSPEND - Tender returns higher than budget. Delay to contract award and start on site
5.6	Aldine Hse- 2 Bed Extn & Muga	EDUCATION, CHILDREN & FAMILIES	1,050	317	OVERSPEND -The overall expenditure remains as last month with the overspend forecast to be £317k due to delay of site completion works. This has been fed back to the Head of Project Delivery who has reported this to the client.
5.7	Mandatory Disabled Facilities Grants	ADULT HEALTH & SOCIAL CARE	922	236	OVERSPEND - This budget linked to Disabled Facilities Grant Top Up - Net £0.25m saving across these used to mitigate overspend on Accelerated Adaptations Grant (see above 5.1)
5.8	Heart of The City - Block B Laycock House	TRANSPORT, REGEN & CLIMATE	2,043	229	OVERSPEND - liquidated damages have not been enforced at this stage; however, in accordance with contract clause 2.29.1.2, the Employer reserves the right to deduct liquidated damages from future payments. A 5 week delay in completion of Section 2 has now been confirmed, which at the contract rate of £15,000 per week, would equate to £75,000
5.9	Heart Of The City- Strategic Development	TRANSPORT, REGEN & CLIMATE	568	177	ACCELERATION - Budget allocation for financial year 2022/23 did not allow for current estimated costs for Communications, IT systems, marketing and SCC fees, therefore need to accelerate some of budget from 2023/24 to cover these.
5.10	Nether Green Jnr School Roof	EDUCATION, CHILDREN & FAMILIES	1,114	158	ACCELERATION - Payments expected slightly ahead of budgeted profile
Total			22,097	6,354	

6 - Forecast 2021/22

6.1 - Capital Projects with Forecasts Committed



6.2 - Forecasting Summary



Section 6.1 indicates 93% of Capital Business Units forecast by deadline. Graphs at 6.2 compare the actual expenditure incurred each month against that which was forecast in the prior month. As can be seen overall actual expenditure in August was £7.2m less than had been forecast. Key projects making this up are as follows:

Transport Regeneration & Climate Change (-£0.9m) - Slippage across Heart of The City II programme - (-£0.9m) - Slippage on Future High Streets Fund Front Door Interventions (-£0.2m) slippage on TCF schemes, (-£0.3m) slippage on ULEV chargers scheme, (-£0.2m) slippage on Westbar Highways Enabling payments, (-£0.1m) slippage on Town Hall Square animation payments

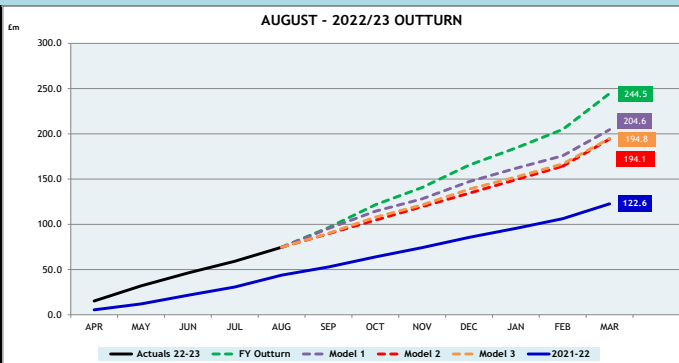
Housing (-£0.6m) - Slippage across Stock Increase Programme Schemes (including acquisitions), (-£0.3m) - Slippage on Elementals contract,

Education Children & Families (-£0.6m) Delay on expected payment of Devolved Formula Capital Grant to schools, (-£0.4m) delays on payment re: Silverdale School Expansion; (-£0.3m) Astrea Sports Pitch scheme delayed is not being reforecast correctly, (-£0.25m) delays on FRA programme payments, (-£0.1m) slippage on Nether Green roof payments, (-£0.1m) slippage on Pipworth Structural works payments, (-£0.1m) correction of King Edwards gate payment

Strategy & Resources (-£0.3m) - Slippage on Corporate FRA programme, (-£0.3m) Delay on final payments of Public Sector Decarbonisation Scheme

6.3 - Forecasting Models 1

MODEL	HOW CALCULATED
Model 1	<ul style="list-style-type: none"> Extrapolating the percentage of spend against budget as at Month 5 (73%)
Model 2	<ul style="list-style-type: none"> Extrapolating the average rates of cash spend (£14.93m per month) (rather than % of spend against budget) for April - Aug. Adjusting for increased spending in month 12.
Model 3	<ul style="list-style-type: none"> Based on accuracy of forecasting on average actual expenditure per month is 23.4% below that forecast Therefore expenditure figures extrapolated at 76.6% of Jun rest of year forecast figures



The graph at 6.3 shows a potential spread of outturn positions compared to the current forecast based on the extrapolation models described. Also included is the profile of expenditure for 2021/22 as a comparator.

While the forecast outturn position still exceeds that predicted by the various models, due to work undertaken to prompt a review of forecasting levels the outturn position fell by a further £21.8m this month, which we believe is starting to reflect a more accurate picture, although still requires a significant increase in expenditure rates for the remainder of the year.

The intention is now to undertake an exercise to rebase the budget to the current forecast level. The approvals for this will be brought as part of the Capital Approvals process

7 - Key Issues and Risks

Key Issues

- **Disabled Facilities Grant** - A pressure is emerging on Disabled Facilities Grant Expenditure due to dealing with a backlog of assessments post COVID, rising demand and increasing inflation in the construction sector. A situation is developing where the £5.1m p.a. received from Government in respect of this activity will no longer be sufficient to meet expenditure. Balances carried forward from previous years should provide mitigation this year but there is the potential that previous decisions to use the funding to support wider activity such as Telecare and High Value Equipment may need to be revisited with potential revenue pressures. Working groups have been established to address the issue.

- **Upper Don Valley Flood Alleviation Scheme** - Newly identified forecast overspend position of £1.1m - **Update - In principle decision from Environment Agency for additional funding received**

- **Schools Condition Allocation** - All School Condition Allocations received (up to 22/23) potentially fully committed may require reprioritisation if further urgent works identified.

- **Aldine House Secure Children's Home** - Latest forecasts indicate a shortfall in revenue contributions required to deliver the scheme of approximately £140k - Current revenue position at Aldine House means this will cause an additional revenue pressure

Key Risks

Key risk areas -

Schemes funded via time limited grants:

- **Active Travel Fund - Sheaf Valley Cycle Route (£2.3m)** - Deadline 31/03/22 - Update Funding deadline extended to September 22. However, offer of funding to deliver Phase 1 not yet received from MCA - agreed to progress at risk. **Update discussions underway with SYMCA to further extend funding deadline**

High levels of inflation and supply issues re: construction materials - could have a significant impact on cost and delivery timescales of capital schemes. Could also lead to increased contractor disputes.

Several schemes are already identifying increases pre tender estimates and higher than anticipated tender returns i.e. Nethergreen School roof replacement, King Egberts school expansion scheme, Hemsworth New Build Council Housing Scheme

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Report to Policy Committee

Author/Lead Officer of Report: Peter White, HR Service Manager – Systems & Performance

Tel: 07785592738

Report of: Eugene Walker
Report to: Strategy & Resources Committee
Date of Decision: 12th October 2022
Subject: Occupational Health Provision

Has an Equality Impact Assessment (EIA) been undertaken?	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
If YES, what EIA reference number has it been given? EIA1240				
Has appropriate consultation taken place?	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
Has a Climate Impact Assessment (CIA) been undertaken?	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
Does the report contain confidential or exempt information?	Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>
If YES, give details as to whether the exemption applies to the full report / part of the report and/or appendices and complete below: -				
<p><i>“The (report/appendix) is not for publication because it contains exempt information under Paragraph (insert relevant paragraph number) of Schedule 12A of the Local Government Act 1972 (as amended).”</i></p>				

Purpose of Report:

To gain approval for the commissioning of an Occupational Health (including Health Surveillance) service contract and an Employee Assistance Programme services contract via a framework agreement at the expiry of the current contract in June 2023.

Recommendations:

That the Strategy and Resources Committee:

- 1) Approves the commissioning of the Occupational Health service by way of service contract with a term of 4 years and estimated value of £1.2 million, as set out in this report; and
- 2) Approves the commissioning of the Employee Assistance Programme by way of a service contract with a term of 4 years and an estimated value of £250,000, as set out in this report.

Background Papers:

(Insert details of any background papers used in the compilation of the report.)

The following background papers were used in the compilation of this report and can be made available on request:

- Resources Leadership Team Briefing Paper
- Health & Wellbeing Strategy
- Assessment of Provision
- Equalities Impact Assessment
- Climate Impact Assessment

Lead Officer to complete: -	
1	I have consulted the relevant departments in respect of any relevant implications indicated on the Statutory and Council Policy Checklist, and comments have been incorporated / additional forms completed / EIA completed, where required.
	Finance: Liz Gough
	Legal: Richard Marik
	Equalities & Consultation: Richard Bartlett
	Climate: Jessica Rick
	<i>Legal, financial/commercial and equalities implications must be included within the report and the name of the officer consulted must be included above.</i>
2	EMT member who approved submission: Eugene Walker (James Henderson deputising)
3	Committee Chair consulted: Cllr Terry Fox

4	I confirm that all necessary approval has been obtained in respect of the implications indicated on the Statutory and Council Policy Checklist and that the report has been approved for submission to the Committee by the EMT member indicated at 2. In addition, any additional forms have been completed and signed off as required at 1.	
	Lead Officer Name: Peter White	Job Title: HR Service Manager – Systems & Performance
	Date: 01/09/22	

1. PROPOSAL

- 1.1 The commissioning of a new Occupational Health (OH) contract and Employee Assistance Programme (EAP) contract is proposed in this report.
- 1.2 The current Occupational Health and Employee Assistance Programme contract delivered by People Asset Management (PAM), is accessed via the Crown Commercial Services Occupational Health framework agreement and is due to expire on 30 June 2023. Both the Occupational Health element and Employee Assistance Programme element are delivered under one contract with PAM.
- 1.3 As an employer, the Council has a duty of care under the common law to promote the mental health and wellbeing of its employees and, under the [Health and Safety at Work Act 1974](#) and the [Management of Health and Safety at Work Regulations 1999](#), to do all they reasonably can to support the health, safety, and wellbeing of their employees.
- 1.4 An important part of ‘occupational health’ is concerned with how work and the work environment can impact on workers’ health, both physical and mental. It also includes how workers’ health can affect their ability to do their job. Put simply this means the effect of work on health and that of health on work.
- 1.5 In health and safety law, there are things the Council must do to make sure workers’ health is not adversely affected by their work and that workers are medically fit to carry out their work safely. This includes:
 - implementing health or medical surveillance when necessary
 - ensuring workers are medically fit to undertake the role required
 - reviewing risk assessment when a worker is returning to work following sickness absence or declares a health condition.
- 1.6 The current contract with PAM is split into two key areas, Occupational Health (including Health Surveillance) and an Employee Assistance Programme:
 - Occupational Health
 - The Occupational Health service delivers over 80 types of support to

- 1.7 SCC employees predominantly through manager referral, some of the most well used are listed below:
- Management referral/triage – employee assessment/report
 - Musculoskeletal Assessment/Physio Treatment
 - Psychiatric Assessment/Counselling Sessions
 - Ill Health Retirement Consultation
 - Driver Medical
 - Dyslexia Workplace Assessment
 - Ergonomic Work-Station Assessment
 - Needle Incident Review
 - Health Surveillance Checks (Audio/Lung Function/Skin/Hand Arm Vibration)

1.8 Employee Assistance Programme

The Employee Assistance Programme is a completely confidential life management and personal support telephone service available 24 hours a day, 365 days a year to employees, their immediate family and Councillor's. The offer includes:

- **Personal Crisis** (Divorce, Separation, Infertility, Miscarriage, Abuse, Stress/Anxiety and Trauma Care, Discrimination)
- **Family Crisis** (Bereavement, Caring for Relatives, Family Conflict, Abuse, Mental Health Issues, Relationships)
- **Illness** (Understanding the Diagnosis, Terminal Illness, losing a loved one, Funeral arrangements, Depression, Drug & Alcohol Abuse, Living with Long Term Illness, Support following an Accident, Telling the family, Addiction, Ill Health Retirement Support, Sickness Absence Support)

- 1.9 PAM deliver these services using an online portal for managers to refer employees. Employees then receive OH services through face to face, telephone or video appointments. Access to the EAP is via a 24/7, 365 days a year telephone line, supported by a website offering employee self help information.

- 1.10 During the 2022/23 financial year it is anticipated the Council will spend in the region of £310k on Occupational Health (OH), Employee Assistance Programme (EAP) and Health Surveillance (HS) services delivered by PAM. This is broken down into £230k OH costs, £54k EAP costs and £26k HS costs.

- 1.11 The demand for these services has increased during the term of the contract in part due to an expanding workforce but also due to the Covid

19 pandemic, subsequent long Covid and associated mental health issues employees are experiencing. This increased demand will no doubt continue as sickness levels remain high and the cost-of-living crisis starts to impact on the physical and mental health of our employees.

- 1.12 The proposal is call-off a contract for the Occupational Health service and to call-off a contract for the Employee Assistance Programme from the Crown Commercial Services' framework (Occupational Health, Employee Assistance Programmes and Eye Care Services RM6182) to ensure service continuity following the expiry of the current contract with PAM. Both contracts will be for a 4-year period with breaks at the end of years 2 and 3 (2 years +1 +1). Based on this approach and access to a similar level of provision the overall estimated value for the commissioning of both an Occupational Health (inc Health Surveillance) and Employee Assistance Programme would be £1.4 million (OH = £1.15m / EAP = £0.25m) for the full term.
- 1.13 The decision to access a framework rather than go out to open tender has been discussed with the Trade Unions as part of an OH Project Group and this is seen as the most viable option. The Crown Commercial Services' framework gives access to a number of OH and EAP providers that have already met the required benchmark at a highly competitive price ensuring the Council can focus its procurement process on the exact needs of Council employees.

2. HOW DOES THIS DECISION CONTRIBUTE?

- 2.1 The delivery of Occupational Health Services and an Employee Assistance Programme via a highly competent provider supports the Council's employee's health & wellbeing which in turn enable the delivery of Council services.
- 2.2 The services delivered by a contractual arrangement underpins the Council's Health & Wellbeing framework setting out how we will prioritise the health and wellness of our staff and will aim to promote a culture of self-care and care of others.
- 2.3 The Equalities Impact Assessment carried out as part of this proposal clearly demonstrates an equitable use by all characteristics within the Council's workforce of the current Occupational Health contract.
- 2.4 Whilst the data demonstrates access and usage by all characteristics is largely in line with the Council's workforce profile, the awarding of a new contract will give the opportunity to continue ensuring these services are accessible to all.

- 2.5 The Climate Impact Assessment focusses on the movement of Council staff around the city/region to attend Occupational Health appointments. The current provider makes appointments available through the nearest premises to the employee's home address or if circumstances permit uses video/telephone consultation as a method for employees to connect remotely.
- 2.6 The use of digital technology to reduce the need for travel needs to be explored further as part of setting the contract specification, as this impacts on the climate, costs to our employees and costs to the Council.

3. HAS THERE BEEN ANY CONSULTATION?

- 3.1 Although there has been no requirement for public consultation, Human Resources and Commercial Services started regular consultation on the future of Occupational Health provision with the Trade Unions via fortnightly meeting in April 2021. The meetings focused on the future Occupational Health needs of the Council while assessing the options for future delivery.
- 3.2 The meetings membership continued this work until December 2021 when most of the participants either left or moved to other roles within the organisation. The Councils Health, Safety and Wellbeing Manager continued this engagement through discussion at the Corporate Health and Safety meeting, with TU Representatives from GMB, Unison and Unite with agreement that they are involved in any future tender process.
- 3.3 The original meetings were wide ranging, looking at all aspects of OH delivery with more recent work focussing on the analysis of current contract spend and usage to develop documentation that gives clarity about what OH services could be delivered in-house or by an external provider.
- 3.4 A new OH project group chaired by the Health, Safety and Wellbeing Manager including Human Resources officers, Commercial Services officers and Trade Union representatives has recently been formed to continue this work.
- 3.5 In addition to this the HR Service are about to launch an employee consultation via the use of a questionnaire, ensuring we capture our employee's perspective on what a future provider may offer.

4. RISK ANALYSIS AND IMPLICATIONS OF THE DECISION

4.1 Equality Implications

- 4.1.1 The Equalities Lead for the Resources Portfolio has reviewed the Occupational Health Provision documentation and EIA1240 that has

been created in relation to this proposal. He is satisfied that we have fully considered the equality impacts of the proposal at this stage in the process. The likely impacts are positive and could further the engagement of many protected characteristics with a future OH service. The EIA is a live document so should the criteria for the tender change during this process then the EIA will be updated and resubmitted for further approval.

4.2 Financial and Commercial Implications

4.2.1 There is budgetary provision for this activity within the budget allocation for the HR service. The re-procurement of the contract will be undertaken within the Councils procurement arrangements.

4.3 Legal Implications

4.3.1 As an employer, the Council has a duty of care under the common law to promote the mental health and wellbeing of its employees and, under the Health and Safety at Work Act 1974 and the Management of Health and Safety at Work Regulations 1999, to do all they reasonably can to support the health, safety, and wellbeing of their employees.

4.3.2 The contracting arrangements are permitted by the Local Government (Contracts) Act 1997 and should ensure the Council can meet their statutory duties.

4.3.3 Further, when the Council delivers services, it is subject to the 'best value duty'. This requires the Council to 'make arrangements to secure continuous improvement in the way in which its functions are exercised, having regard to a combination of economy, efficiency and effectiveness.'

4.4 Climate Implications

4.4.1 A Sustainability Programme Officer from the Investment and Climate Change Team has reviewed the Occupational Health Provision documentation and Climate Impact Assessment that has been created in relation to this proposal. She is satisfied that we have fully considered the Climate impacts of the proposal at this stage in the process. The CIA will be reviewed regularly during the term of any future provision.

4.5 Other Implications

There are no other implications.

5. **ALTERNATIVE OPTIONS CONSIDERED**

5.1 In addition to the proposal the following option was considered during the early parts of the Trade Union engagement phase regarding the future provision of Occupational Health services.

- 5.2 **To bring services in-house at the expiry of the contract** – consideration has been given as to whether the service or parts of the service were to be brought back in-house. Several issues make this option challenging and costly including.
- Cost and difficulty of recruitment to OH roles
 - Overall management of a new specialist function.
 - The service must be under the clinical direction of a registered medical practitioner who is a member of the Faculty of Occupational Medicine and has appropriate experience
 - Ongoing cost of Occupational Health (OH) Specialist technicians & nurses, OH Physician, Mental Health/psychological & trauma specialists, MSK specialist, Appointed Doctor Asbestos Medicals, Physiotherapists and Administrators
 - Ongoing Continuous Professional Development time/costs
 - SCC must meet the standards for a Safe Efficient Quality Occupational Health Service (SEQOHS), published by the Faculty of Occupational Medicine (FOM) to ensure Clinical Governance
 - Set up and maintenance of rooms and equipment to OH standards of privacy and care
 - Purchase of an OH referral and record keeping system
 - Provision of a 24/7, 365 days a year Employee Assistance Programme – this element could be purchased separately
 - Engagement of Agency staff to act as standby to ensure an acceptable level of resilience
- 5.3 In general, it was considered that these issues are currently insurmountable, although this does not preclude giving further consideration to some of the services being delivered in-house in the future or by splitting provision between different providers of OH services and EAP services.
- 5.4 An initial assessment of what services should be delivered by an OH provider and what services can be provided in-house has been completed

6. REASONS FOR RECOMMENDATIONS

- 6.1 To ensure continued access to an Occupational Health service and Employee Assistance Programme that supports the Councils employees and members health and wellbeing needs.
- 6.2 To minimise the risks that were identified during the consideration of alternative options.



Report to Policy Committee

Author/Lead Officer of Report: Cate Jockel,
Transport Policy and Strategy Manager
Tel: 07980 153850

Report of: Kate Martin, City Futures
Report to: Strategy and Resources
Date of Decision: 12th October 2022
Subject: Grant of planning obligation contribution to SYMCA for bus services

Has an Equality Impact Assessment (EIA) been undertaken? If YES, what EIA reference number has it been given? <i>(Insert reference number)</i> <i>Agreed that a full EIA is not required: see para.4.1</i>	Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>
Has appropriate consultation taken place?	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
Has a Climate Impact Assessment (CIA) been undertaken? <i>Agreed that a full CIA is not required: see para.4.4</i>	Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>
Does the report contain confidential or exempt information? If YES, give details as to whether the exemption applies to the full report / part of the report and/or appendices and complete below:- <i>"The (report/appendix) is not for publication because it contains exempt information under Paragraph (insert relevant paragraph number) of Schedule 12A of the Local Government Act 1972 (as amended)."</i>	Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>

Purpose of Report:
To approve a grant payment to South Yorkshire Mayoral Combined Authority (SYMCA) in relation to Section 106 obligation for planning application 13/01682/FUL.

When the planning application to the IKEA retail store was granted planning permission, the developer entered into an agreement (known as a Section 106 Agreement) with Sheffield City Council as Local Planning Authority, to provide conditions to mitigate the material impacts of this development. Amongst other provisions, the Section 106 Agreement secured a payment of £395,000 for upgrades to bus services in the Tinsley area.

This report seeks approval to remit this funding to SYMCA in order to increase the number of bus services on the relevant routes than would otherwise be available.

Recommendations:

To remit this funding by way of grant to SYMCA in order to increase the number of services on the relevant routes than would otherwise be available.

Background Papers:

(Insert details of any background papers used in the compilation of the report.)

None

Lead Officer to complete:-	
1	I have consulted the relevant departments in respect of any relevant implications indicated on the Statutory and Council Policy Checklist, and comments have been incorporated / additional forms completed / EIA completed, where required.
	Finance: James Lyon, Assistant Finance Manager
	Legal: Victoria Clayton, Planning and Highways Lawyer
	Equalities & Consultation: Louise Nunn, Equality and Inclusion Officer
	Climate: Jessica Rick, Sustainability Programme Officer
	<i>Legal, financial/commercial and equalities implications must be included within the report and the name of the officer consulted must be included above.</i>
2	EMT member who approved submission: Kate Martin
3	Committee Chair consulted: Councillor Terry Fox
4	I confirm that all necessary approval has been obtained in respect of the implications indicated on the Statutory and Council Policy Checklist and that the report has been approved for submission to the Committee by the EMT member indicated at 2. In addition, any additional forms have been completed and signed off as required at 1.
	Lead Officer Name: Cate Jockel
	Job Title: Transport Policy and Strategy Manager
	Date: 30/09/22

1. PROPOSAL

- 1.1 When Ikea was granted planning permission, they entered into a Section 106 Agreement with the planning authority regarding a number of different matters. These included a provision of £395,000 for upgrades to bus services in the Tinsley area. The wording is detailed below;

“within 5 years of receipt use the Bus Upgrade Contribution towards the upgrading of the bus services 31, 69, A1 and 87 (or alternative services that pass through the Tinsley area) or enhancing the Bus Rapid Transit Fleet and for no other purpose”.

- 1.2 The date for the contribution to be committed is 15/10/22. The Section 106 Agreement provided a number of different contributions towards improving public transport provision in the local area. The rationale being is that improved public transport can encourage additional and sustained patronage which in turn assist with the reduction in emissions from private cars and can have a positive impact on air quality.
- 1.3 Over the last few years, there have been significant changes to bus services, including alternative funding for retrofitting of buses to Euro VI standard and, of course, the covid-19 pandemic - which has resulted in public transport patronage levels dropping, with ongoing impact on levels of service. This period has also witnessed the bus services 31, 69 and 87 cease/merge with the X1/X10 Bus Rapid Transit services. Current services are the X1/X10, X17 and the A1.
- 1.4 As a result, following discussion with SYMCA, the most reasonable way to use this funding is to increase the number of services on the timetable that would otherwise be available.
- 1.5 What is proposed, therefore, is to remit this funding to SYMCA with a grant agreement which ties it to being used to support bus services that run through the Tinsley area, specifically early morning, evening, and Sunday services on the X1/X10 BRT services between central Sheffield and Rotherham Interchange. This will be for a 3-year period from October 2022 until October 2025.
- 1.6 The trips that will be covered include:
- Monday to Friday after 2100 between Sheffield and Rotherham, both directions.
 - Monday to Friday mornings between 0527 and 0600, Rotherham to Sheffield.
 - Saturday, before 0600 and after 2000, Sheffield to Rotherham; and before 0700 and after 2100 Rotherham to Sheffield.
 - All Sunday services between Sheffield and Rotherham, both directions.
- 1.7 The grant agreement commits SYMCA to review this in April and September 2023, 2024, and 2025, which aligns with the South Yorkshire Enhanced Partnership service change dates. If any change is proposed to

vary the services/trips funded, because of this review, SYMCA will notify the Council.

1.8 These services would otherwise not be continued due to the limited budget for tendered services. It is therefore an improvement to services compared to what would happen and so is regarded as an upgrade to bus services for customers, as required by the Agreement.

1.9 All these bus services enter the Clean Air Zone Charge Zone and so will be operated with Euro 6 compliant vehicles from April 2023.

2. HOW DOES THIS DECISION CONTRIBUTE?

2.1. This proposal means that these bus services will continue to operate. These services would otherwise not be continued due to the limited budget for tendered services

3. HAS THERE BEEN ANY CONSULTATION?

3.1. The Council is not required to consult on this proposal. It is required to commit this funding before 15/10/22 in line with the S106 Agreement. The proposal has been discussed between the Strategic Transport, Sustainability and Infrastructure Service, the Planning Service and Legal colleagues, as well as with SYMCA officers.

4. RISK ANALYSIS AND IMPLICATIONS OF THE DECISION

4.1. Equality Implications

4.1.1. Equality Implications are positive as compared to the situation if the services ceased to operate.

4.2. Financial and Commercial Implications

4.2.1 The proposal has no direct revenue implications. The monies are held as grants / contributions received in advance until required as per the S.106 agreement. Sheffield City Council is required to commit these funds by 15/10/2022. If the funds are not committed by this date, they would need to be returned to IKEA.

4.2.2 The S.106 monies are to be remitted and cover the proposed service improvements for a 3-year period. There are no planned additional costs beyond this.

4.2.3 The service will incur an internal recharge for legal fees connected to the commuted sum agreement, however, this is an expected and budgeted cost.

4.3 Legal Implications

4.3.1 Planning obligations, such as this Section 106 Agreement assist in mitigating the impact of unacceptable development, to make it acceptable in planning terms. This contribution was provided for the purpose stated in paragraph 1.1 above: this proposal is considered to provide an upgraded bus service to public transport users within the Tinsley area.

4.3.2 The Transport Act 2000 ('the 2000 Act') places a duty on local authorities to develop policies which will create a safe, efficient, integrated, and economic transport system that meets the needs of persons living or working within the city. The 2000 Act also imposes a duty on local authorities to carry out their functions to implement those policies and, in doing so, secure a more efficient use of their road network, or to avoid, eliminate or reduce road congestion (or other disruption to the movement of traffic) on their road network.

4.3.3 The proposed grant is permitted by s111 Local Government Act 1972 which permits us to do anything (including incurring expenditure) as it is facilitates, or is conducive to, the discharge of the above functions

4.4 Climate Implications

4.4.1 Climate Implications are positive as compared to the situation if the services ceased to operate.

5 ALTERNATIVE OPTIONS CONSIDERED

5.1 Other options have been considered and discounted such as upgrading infrastructure like bus stops in the area or upgrading the buses themselves, but this has largely already been completed using other monies, so the current proposal best improves the services in the area that would otherwise be available to customers etc.

6 REASONS FOR RECOMMENDATIONS

6.1 There is no other available option.

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Report to Policy Committee

Author/Lead Officer of Report:

Damian Watkinson,
Finance Manager

Tel: 0114 273 6831

Report of: *Ryan Keyworth*

Report to: *Strategy and Resources Committee*

Date of Decision: *12th October 2022*

Subject: *Capital Approvals for Month 05 2022/23*

Has an Equality Impact Assessment (EIA) been undertaken?	Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>
If YES, what EIA reference number has it been given? <i>(Insert reference number)</i>				
Has appropriate consultation taken place?	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
Has a Climate Impact Assessment (CIA) been undertaken?	Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>
Does the report contain confidential or exempt information?	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
If YES, give details as to whether the exemption applies to the full report / part of the report and/or appendices and complete below:-				
<i>The Appendix 2 is not for publication because it contains exempt information under Paragraph 3 of Schedule 12A of the Local Government Act 1972 (as amended).</i>				

Purpose of Report:

This report provides details of proposed changes to the existing Capital Programme as brought forward in Month 05 2022/23.

Recommendations:

- (i) That the committee approve the proposed additions and variations to the Capital Programme listed in Appendix 1 and Appendix 2

Background Papers:

(Insert details of any background papers used in the compilation of the report.)

Appendix 1, Appendix 2 (CLOSED),

Lead Officer to complete:-		
1	I have consulted the relevant departments in respect of any relevant implications indicated on the Statutory and Council Policy Checklist, and comments have been incorporated / additional forms completed / EIA completed, where required.	
	Finance: <i>Liz Gough</i>	
	Legal: <i>Nadine Sime</i>	
	Equalities & Consultation: <i>N/A</i>	
	Climate: <i>N/A</i>	
	<i>Legal, financial/commercial and equalities implications must be included within the report and the name of the officer consulted must be included above.</i>	
2	EMT member who approved submission: <i>Ryan Keyworth</i>	
3	Committee Chair consulted:	
4	I confirm that all necessary approval has been obtained in respect of the implications indicated on the Statutory and Council Policy Checklist and that the report has been approved for submission to the Committee by the EMT member indicated at 2. In addition, any additional forms have been completed and signed off as required at 1.	
	<table border="1"> <tr> <td>Lead Officer Name: <i>Damian Watkinson</i></td> <td>Job Title: <i>Finance Manager</i></td> </tr> </table>	Lead Officer Name: <i>Damian Watkinson</i>
Lead Officer Name: <i>Damian Watkinson</i>	Job Title: <i>Finance Manager</i>	

Date: 30/09/22

1. PROPOSAL

- 1.1 The proposed changes to the Capital programme will improve the recreational leisure facilities, schools, roads and homes used by the people of Sheffield, and improve the infrastructure of the city council to deliver those services.

2. HOW DOES THIS DECISION CONTRIBUTE ?

- 2.1 By delivering these schemes the Council seeks to improve the quality of life for the people of Sheffield.

3. HAS THERE BEEN ANY CONSULTATION?

- 3.1 Any appropriate consultation was carried out at the original approval of the schemes included

4. RISK ANALYSIS AND IMPLICATIONS OF THE DECISION

4.1 Equality Implications

- 4.1.1 Any Equality implications are the responsibility of the service area under which the approval falls.

4.2 Financial and Commercial Implications

- 4.2.1 A number of schemes have been submitted for approval in line with the Council's capital approval process during the Month 05 reporting cycle. This report requests the relevant approvals and delegations to allow these schemes to progress.

- 4.2.2 Below is a summary of the number and total value of schemes in each approval category:

- 4 additions of specific project to the capital programme creating a net increase of 1.121m
- 15 Variations to schemes creating a net increase of £0.322m
- 1 Reprofile of scheme budget with no overall increase to costs

Further details of the schemes listed above can be found in Appendix 1 & 2.

4.3 Legal Implications

4.3.1 Any specific legal implications are identified on a per scheme basis in appendix 1 & 2

4.4 Climate Implications

4.4.1 Any specific Climate implications are identified on a per scheme basis in appendix 1 & 2

5. ALTERNATIVE OPTIONS CONSIDERED

5.1 A number of alternative courses of action are considered as part of the process undertaken by Officers before decisions are recommended to Members. The recommendations made to Members represent what Officers believe to be the best options available to the Council, in line with Council priorities, given the constraints on funding and the use to which funding is put within the Revenue Budget and the Capital Programme.

6. REASONS FOR RECOMMENDATIONS

6.1 The proposed changes to the Capital programme will improve the services to the people of Sheffield

6.2 To formally record changes to the Capital Programme and gain Member approval for changes in line with Financial Regulations and to reset the capital programme in line with latest information.

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Scheme name / Q number / summary description							Value £'000
A Transport Regeneration & Climate Change							
New additions							
Page 89	Levelling Up Fund Attercliffe Car Parks (Feasibility) Why do we need the project? <ul style="list-style-type: none"> Attercliffe has experienced structural economic decline since the 1970's SCC successfully bid for funding through Levelling Up Fund to invest in Attercliffe making direct improvements to the area acting as a catalyst for future investment. This business case relates to the 'Connectivity and Movement' package within the bid – public realm improvements The project aligns to the TCF and wider transport strategy as it will provide suitable alternative parking when parking restrictions are introduced along the high street to support active travel and public transport 						+32
	How are we going to achieve it? <ul style="list-style-type: none"> Improvements to 5 car parks in Attercliffe at Shortridge Street, Baltic Lane, Shirland Lane, Bodmin Street and Zion Lane – including resurfacing, lighting, barriers and fencing, soft landscaping 						
	What are the benefits? <ul style="list-style-type: none"> Increased investment in the local area Increased confidence amongst local businesses Decrease in anti-social behaviour 						
	When will the project be completed? Feasibility Stage October 2022 – Full Scheme November 2023						
Funding Source	Levelling Up Fund	Amount	£32,000	Status	Received	Approved	
Policy Approval		Principle of Levelling Up programme approved with acceptance of grant Feb 22					

Variations and reasons for change			
Page 90	<p>Waterthorpe 20mph</p> <p>Scheme description</p> <p>Through the City's Transport Strategy, the Council has a corporate objective to increase participation in active modes of transport. 20mph area schemes contribute to the creation of a safer residential environment, which will allow easier access to local facilities for all. This in turn promotes healthier lifestyles whilst encouraging vibrancy in local areas and supports access to public transport. The Corporate Plan states that the aim is for all residential areas to have a 20mph speed limit by 2025.</p> <p>Through recent consultations such as the 'big city conversation' and the 'transport vision,' it is clear that local communities value the impact of transport improvements from both a movement and safety perspective. Slower speeds will contribute to the creation of a safer residential environment and may also bring about a reduction in the number and severity of traffic collisions.</p> <p>This project is for a 20mph sign only area in Waterthorpe, Sheffield 20.</p> <p>What has changed?</p> <p>The project has previously been approved to conduct feasibility works which have now been completed. Works will now be undertaken to fully design and develop the scheme.</p> <p>The estimated full cost of the project is £122k and will be fully funded from Road Safety Fund. The project budget is to be increased by £111k</p> <p>Variation type: -</p> <ul style="list-style-type: none"> Budget increase 		+111
	Funding	Road Safety Fund	
	Policy Approval	Sheffield Local Transport Plan Report - TRC Committee 15.06.22	
	<p>Norton Lees 20mph</p> <p>Scheme description</p> <p>Through the City's Transport Strategy, the Council has a corporate objective to increase participation in active modes of transport. 20mph area schemes contribute to the creation of a safer residential environment, which will allow easier access to local facilities for all. This in turn promotes healthier lifestyles whilst encouraging vibrancy in local areas and supports access to public transport. The Corporate Plan states that the aim is for all residential areas to have a 20mph speed limit by 2025.</p> <p>Through recent consultations such as the 'big city conversation' and the 'transport vision,' it is clear that local communities value the impact of transport improvements from both a movement and safety perspective. Slower speeds will contribute to the creation of a safer residential environment and may also bring about a reduction in the number and severity of traffic collisions.</p>		+135

	<p>This project is for a 20mph sign only area in Norton Lees, Sheffield 8.</p> <p>What has changed?</p> <p>The project has previously been approved to conduct feasibility works which have now been completed. Works will now be undertaken to fully design and develop the scheme.</p> <p>The estimated full cost of the project is £145k and will be fully funded from Road Safety Fund. The project budget is to be increased by £135k</p> <p>Variation type: -</p> <ul style="list-style-type: none"> Budget increase 			
	<table border="1"> <tr> <td data-bbox="152 555 320 619">Funding</td> <td data-bbox="320 555 1998 619">Road Safety Fund</td> </tr> </table>	Funding	Road Safety Fund	
Funding	Road Safety Fund			
	<table border="1"> <tr> <td data-bbox="152 619 555 683">Policy Approval</td> <td data-bbox="555 619 1998 683">Sheffield Local Transport Plan Report - TRC Committee 15.06.22</td> </tr> </table>	Policy Approval	Sheffield Local Transport Plan Report - TRC Committee 15.06.22	
Policy Approval	Sheffield Local Transport Plan Report - TRC Committee 15.06.22			
<p style="writing-mode: vertical-rl; transform: rotate(180deg);">Page 91</p>	<p>Batemoor 20mph</p> <p>Scheme description</p> <p>Through the City's Transport Strategy, the Council has a corporate objective to increase participation in active modes of transport. 20mph area schemes contribute to the creation of a safer residential environment, which will allow easier access to local facilities for all. This in turn promotes healthier lifestyles whilst encouraging vibrancy in local areas and supports access to public transport. The Corporate Plan states that the aim is for all residential areas to have a 20mph speed limit by 2025.</p> <p>Through recent consultations such as the 'big city conversation' and the 'transport vision,' it is clear that local communities value the impact of transport improvements from both a movement and safety perspective. Slower speeds will contribute to the creation of a safer residential environment and may also bring about a reduction in the number and severity of traffic collisions.</p> <p>This project is for a 20mph sign only area in Batemore, Sheffield 8.</p> <p>What has changed?</p> <p>The project has previously been approved to conduct feasibility works which have now been completed. Works will now be undertaken to fully design and develop the scheme.</p> <p>The estimated full cost of the project is £128k and will be fully funded from Road Safety Fund. The project budget is to be increased by £120k</p> <p>Variation type: -</p> <ul style="list-style-type: none"> Budget increase 	<p>+120</p>		
	<table border="1"> <tr> <td data-bbox="152 1388 320 1449">Funding</td> <td data-bbox="320 1388 1998 1449">Road Safety Fund</td> </tr> </table>	Funding	Road Safety Fund	
Funding	Road Safety Fund			

	Policy Approval	Sheffield Local Transport Plan Report - TRC Committee 15.06.22		
Page 92	<p>Beaver Hill Pedestrian Improvements</p> <p>Scheme description</p> <p>Through the City's Transport Strategy, the Council has a corporate objective to increase participation in active modes of transport. Pedestrian Improvement Schemes are delivered through the Local Transport Plan (LTP) Capital Programme and are designed to provide crossings and safer walking facilities. This in turn promotes healthier lifestyles whilst encouraging vibrancy in local areas and supporting access to public transport.</p> <p>The Council develops a rolling annual programme of crossings to be implemented, based on a scoring and selection methodology. Using a set criteria process.</p> <p>This scheme is for the implementation of a Zebra crossing facility on Beaver Hill Road, Sheffield 13.</p> <p>What has changed?</p> <p>Works have previously been undertaken to fully design the scheme and construction works are now to commence to construct the Zebra crossing. The full costs of the works, including feasibility and design is £85k and will be fully funded from Local Transport Plan. The project budget is to be increased by £43.4k.</p> <p>The completion date is October 2022</p> <p>Variation type: -</p> <ul style="list-style-type: none"> Budget increase 		+43.4	
	Funding	Local Transport Plan		
	Policy Approval	Sheffield Local Transport Plan Report - TRC Committee 15.06.22		
	<p>Clarkehouse Road Pedestrian Improvements</p> <p>Scheme description</p> <p>Through the City's Transport Strategy, the Council has a corporate objective to increase participation in active modes of transport. Pedestrian Improvement Schemes are delivered through the Local Transport Plan (LTP) Capital Programme and are designed to provide crossings and safer walking facilities. This in turn promotes healthier lifestyles whilst encouraging vibrancy in local areas and supporting access to public transport.</p> <p>The Council develops a rolling annual programme of crossings to be implemented, based on a scoring and selection methodology. Using a set criteria process.</p> <p>This scheme is for the implementation of a Zebra crossing facility on Clarkehouse Road, Sheffield 10.</p> <p>What has changed?</p> <p>Works have previously been undertaken to fully design the scheme and construction works are now to commence to construct the Zebra crossing. The</p>		+35.8	

	<p>full costs of the works, including feasibility and design is £81.6k and will be fully funded from Local Transport Plan. The project budget is to be increased by £35.8k.</p> <p>The completion date is October 2022</p> <p>Variation type: -</p> <ul style="list-style-type: none"> Budget increase 	
	Funding	Local Transport Plan
	Policy Approval	Sheffield Local Transport Plan Report - TRC Committee 15.06.22
B	Communities Parks & Leisure	
	New additions	
Page 93	None	
	Variations and reasons for change	
	<p>Woodbourn Road Football Hub - Pavilion</p> <p>Scheme description SCC are now developing the Woodbourn Road Football Facility as the fourth hub site in Sheffield with large scale investment in the site securing its long-term future as a community football facility under the National Football Trust Hub portfolio.</p> <p>Pavilion Improvements: address existing building condition issues, improve environmental performance (Building Regulations), and create an operational building for service use and management of the 3G pitches.</p> <p>What has changed? Following an open tender for the works on the Pavilion the tender price has come in £294K more than originally budgeted. The Football Foundation funding remains at £2.1m overall (Pavilion and Pitches) based on the estimates and won't change. Additional funding to meet this increase in cost has been identified through the release of a provision initially identified for the ongoing maintenance of the facility that will now become the responsibility of the site operator</p> <p>Variation type: Budget increase</p>	+294

Page 94	<p>Costs Total £2,863.6K</p> <p>Funding £2,069.9K Football Foundation Grant £500.0K Prudential Borrowing SCC Match £293.7K Revenue Contribution to Capital* £2,863.6K</p> <p>Budget Current 22/23 Budget £1,860.9K + £312.7K = £2,173.6K Current 23/24 Budget £709.0K - £19.0K = £690.0K Total 22-24 Budget £2,569.9K + £293.7K = £2,863.6K</p>		
	Funding	As shown above * risk allowance held which is no longer needed as responsibility for the site will be signed over to the National Football Trust	
	Policy Approval	Principle approved by Co-operative Executive April 22	
	<p>Parson Cross Sports Hub - Pavilion</p> <p>Scheme description Parson Cross Park was chosen as the priority site for Rugby League World Cup 2021, and this project will create a Rugby League site that is accessible and welcoming whilst building a legacy of the tournament in a local community. The Pavilion was built around 20 years ago and needs modernising to allow the pavilion to be fully utilised by the local community.</p> <p>What has changed? Early enabling works prior to the planned full refurbishment to be undertaken in order to facilitate use of the building by undertaking essential mechanical and electrical upgrades to the pavilion, and complete fencing works to the upper plateau.</p> <p>Variation type: Budget increase</p> <p>Costs Total £321.0K</p> <p>Budget 21/22 Actuals £7.7K £7.7K Current 22/23 Budget £3.1K + £310.2K = £313.3K Total 21-24 Budget £10.8K + £310.2K = £321.0K</p>		+310

	<p>Funding £121.0K S106 Ref:1168 £200.0K Rugby League World Cup 2021 (via Sport England) £321.0K Total</p>	
	<p>Funding See Funding Section above</p>	
	<p>Policy Approval Principle approved at feasibility Stage Co-operative Executive Oct 21</p>	
<p>Page 95</p>	<p>Shirebrook Valley Visitor Zone Phase 1 and 2</p> <p>Scheme description To create a welcoming and accessible visitor zone at Shirebrook Valley Park.</p> <p>What has changed? Two phases or works were expected in the original scope: Phase 1; footpaths, steps, signage, fencing, benches, noticeboards, and a pond dipping platform, Final Business Case approved August21. Phase 2; installation of a disabled toilet and fretwork panels in the Visitor Centre</p> <p>£9K of the secured Veolia grant was to part fund installation of the toilet, however procurement issues have delayed this, but the grant has to be spent by the end of March 2023.</p> <p>Therefore, permission has been granted by Veolia on 05.09.22 to use that £9K on other works at the site that can be added to Phase 1 i.e. further pond clearance works, oak fencing around the pond, a further 5 new steps to the pond, extend the dipping platform and put in matching rails, retaining wall to shore up the bank of the pond, hazel hurdle fencing to keep dogs away from the pond. The fretwork panels are also ready to be installed and can be moved up to Phase 1.</p> <p>All original Phase 1 works and these additional items are expected to be delivered by end of March 2023 and still contribute to the original objectives and benefits of the scheme.</p> <p>As the toilet hasn't been procured yet and as a result of feedback from users of the site during Phase 1 works it has been decided to resurface half of the car park, which will be useful to have done before the toilet is installed. This will now be Phase 2 and the toilet will be Phase 3.</p> <p>Additional Public Health funding has been secured to enable the delivery of Phase 2.</p> <p>Variation type: Budget increase</p>	<p>+23</p>

Page 96	Costs	
	Total	£106.8K
	Budget	
	21/22 Actuals £27.1K £27.1K Current 22/23 Budget £57.2K - £3.5K = £53.7K Current 23/24 Budget £0.0K + £26.0K = £26.0K Total 21-24 Budget £84.3K + £22.5K = £106.8K	
Funding		
£18.6K Public Health Funding remaining from refurbishment of the Visitor Centre £40.0K Veolia Environmental Trust Grant £28.2K Revenue Contributions to Capital; an additional £2,532 received from Woodlands 21/22 £20.0K Additional Public Health Year 5 agreed 02.03.22 £106.8K Total Funding		
Funding	See Funding Section above	
Policy Approval	Principle of scheme approved by Leader's Decision August 21	
C	Waste and Street Scene	
	New additions	
	None	
	Variations and reasons for change	
	None	
D	Adult Health & Social Care	
	New additions	
	None	

	Variations and reasons for change	
	None	
E	Housing	
	New additions	
Page 97	<p>Gleadless Valley Acquisitions</p> <p>Why do we need the project? The draft Gleadless Valley Masterplan was approved by the Co-op Executive on 24th March 2022, following consultation with local people who positively endorsed the masterplan proposals. The masterplan aims to facilitate improvements to housing, green spaces, services and facilities and employment and skills.</p> <p>a) To facilitate improvements to housing, SCC need to acquire a number of leasehold maisonettes and flats to allow selective replacement and remodelling to take place.</p> <p>b) To facilitate improvements to local centres, SCC has already acquired some units and a pub at the Gaunt Shopping Centre to support the management and wider regeneration of the site.</p> <p>How are we going to achieve it? An opportunity to acquire 2 x maisonettes in the masterplan area for £148k plus fees has arisen</p> <p>What are the benefits?</p> <p>Acquisition of a maisonette within a block due to be replaced</p> <ul style="list-style-type: none"> Purchasing the property will help facilitate the redevelopment of the overall site This must happen to enable the commitments in the Gleadless Valley Masterplan to be delivered. <p>Acquisition of a maisonette at Gaunt shops:</p> <ul style="list-style-type: none"> Purchasing the property will provide more control over the management and maintenance of the site, would help SCC to address the A.S.B issues present at the site and attract more footfall to the centre, increasing spend and economic regeneration of the local centre In the longer term, it will provide more opportunity for the Council to support the regeneration of the shopping centre, delivering the wider aims of the Gleadless Valley masterplan <p>When will the project be completed? The maisonette at Gaunt shops has completed</p>	+159

Page 98	<p>The maisonette in one of the blocks due to be replaced, is expected to complete 12 weeks from the date Legal are formally commissioned to progress the sale.</p> <p>Costs 22/23</p> <p>£148K Acquisition of lease £3K Property Services Fees £4.4K Stamp Duty <u>£4.1K Legal Fees</u> £79.0K Total</p> <p>£159.5K Overall Total</p>							
	Funding Source	HRA via Block Allocation for Gleadless Valley Masterplan	Amount	£159.5K	Status	Allocation approved as part of the Housing Investment Programme	Approved	Housing PG 21.09.22
	Policy Approval		Draft Gleadless Valley Masterplan approved Co-operative Executive March 22					
Variations and reasons for change								
<p>Gleadless Valley Masterplan Delivery Block Allocation</p> <p>Scheme description Block allocation of funding for projects related to the Gleadless Valley Masterplan.</p> <p>What has changed? A Final Business Case has been brought forward for approval to fund the purchase of 2 properties. Therefore, the funding for these costs needs drawing down from this allocation. See separate entry above for 97496 Gleadless Valley Acquisitions.</p> <p>Variation type: Budget decrease</p> <p>Budget Current 22/23 Budget £200.0K - £159.5K = £40.5K Total 22-27 Budget £41,026.1K - £159.5K = £40,866.6K</p>								-160

	Funding	HRA																																	
	Policy Approval	Draft Gleadless Valley Masterplan approved Co-operative Executive March 22																																	
Page 99	<p>Council Housing External Wall Insulation 2 – Airey Homes</p> <p>Scheme description The period between the First and Second World War witnessed the development of various types of housing systems based on pre-cast concrete and in-situ concrete, timber, steel and occasionally cast-iron construction. The problems of carbonation and the presence of detrimental chloride levels in reinforced concrete houses led to certain concrete housing systems being designated defective under the 1984 housing defects legislation which was then incorporated into the housing act of 1985. These included the Airey Type constructions. A scheme was approved at Co-operative Executive in July 2021 to undertake structural repairs necessary i.e, renew the roofs, windows, and apply an external wall insulation to 117 SCC Airey properties.</p> <p>What has changed? This is the 2nd revised Outline Business Case as an increase in budget is required due to the additional PAS 2035 compliance requirements, which have been introduced to ensure the scope of works satisfies these criteria, as well as an allowance for increased costs in the construction industry in light of significant labour and materials market price increases.</p> <p>Variation type: Budget increase</p> <p>Costs</p> <table border="0"> <tr><td>CDS Fees</td><td>£290.9K</td></tr> <tr><td>Consultants</td><td>£299.0K</td></tr> <tr><td>Client Directs</td><td>£169.3K</td></tr> <tr><td>Works</td><td>£11,815.0K</td></tr> <tr><td><u>Contingency</u></td><td><u>£649.9K</u></td></tr> <tr><td>Total</td><td>£13,224.1K</td></tr> </table> <p>Budget</p> <table border="0"> <tr><td>Previous Yrs Actuals</td><td>£290.5K</td><td></td><td>£290.5K</td></tr> <tr><td>Current 22/23 Budget</td><td>£250.0K +</td><td>£85.9K =</td><td>£335.9K</td></tr> <tr><td>Current 23/24 Budget</td><td>£6,500.0K +</td><td>£6,097.7K =</td><td>£12,597.7K</td></tr> <tr><td><u>Current 24/25 Budget</u></td><td><u>£3,059.5K -</u></td><td><u>£3,059.5K =</u></td><td><u>£0.0K</u></td></tr> <tr><td>Total Project Budget</td><td>£10,100.0K +</td><td>£3,124.1K =</td><td>£13,224.1K</td></tr> </table>		CDS Fees	£290.9K	Consultants	£299.0K	Client Directs	£169.3K	Works	£11,815.0K	<u>Contingency</u>	<u>£649.9K</u>	Total	£13,224.1K	Previous Yrs Actuals	£290.5K		£290.5K	Current 22/23 Budget	£250.0K +	£85.9K =	£335.9K	Current 23/24 Budget	£6,500.0K +	£6,097.7K =	£12,597.7K	<u>Current 24/25 Budget</u>	<u>£3,059.5K -</u>	<u>£3,059.5K =</u>	<u>£0.0K</u>	Total Project Budget	£10,100.0K +	£3,124.1K =	£13,224.1K	+3,124
CDS Fees	£290.9K																																		
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	Funding	HRA via block allocation for Heating, Energy Efficiency and Carbon Reduction																																	

	Policy Approval	Original scheme approved Co-operative Executive July 2021																																		
Page 100	<p>Council Housing External Wall Insulation 3 – Various Property Types</p> <p>Scheme description Improvement of the thermal insulation and energy efficiency performance of various house types by the application of a new external wall insulation system, plus insulating roofs up to current SCC specifications.</p> <p>Out of the initial list of 263 dwellings, 8 have been identified as ‘Right-to-Buy’ applications and the 3 x Iron houses were deemed unsuitable, leaving 255 in the project which are: 205 x Wates Houses, 20 x Malt Houses 28 x Prefabs 2 x 5M dwelling types</p> <p>What has changed? This is a revised Outline Business Case (original submitted March21) as an increase in budget is required due to the additional PAS 2035 compliance requirements, which have been introduced to ensure the scope of works satisfies these criteria, as well as an allowance for increased costs in the construction industry in light of significant labour and materials market price increases.</p> <p>Variation type: Budget increase</p> <p>Costs</p> <table border="0"> <tr><td>CDS Fees</td><td>£527.9K</td><td></td></tr> <tr><td>PAS Consultant</td><td>£196.4K</td><td></td></tr> <tr><td>Client Directs</td><td>£399.3K</td><td></td></tr> <tr><td>Works</td><td>£8,570.0K</td><td></td></tr> <tr><td><u>Contingency</u></td><td><u>£725.0K</u></td><td></td></tr> <tr><td>Total</td><td>£10,418.6K</td><td></td></tr> </table> <p>Budget</p> <table border="0"> <tr><td>Previous Yrs Actuals</td><td>£428.2K</td><td>£428.2K</td></tr> <tr><td>Current 22/23 Budget</td><td>£2,378.8K - £1,994.9K =</td><td>£383.9K</td></tr> <tr><td>Current 23/24 Budget</td><td>£2,324.3K + £2,907.2K =</td><td>£5,231.5K</td></tr> <tr><td><u>Current 24/25 Budget</u></td><td><u>£0.0K + £4,375.0K =</u></td><td><u>£4,375.0K</u></td></tr> <tr><td>Total Project Budget</td><td>£5,131.3K + £5,287.3K =</td><td>£10,418.6K</td></tr> </table>		CDS Fees	£527.9K		PAS Consultant	£196.4K		Client Directs	£399.3K		Works	£8,570.0K		<u>Contingency</u>	<u>£725.0K</u>		Total	£10,418.6K		Previous Yrs Actuals	£428.2K	£428.2K	Current 22/23 Budget	£2,378.8K - £1,994.9K =	£383.9K	Current 23/24 Budget	£2,324.3K + £2,907.2K =	£5,231.5K	<u>Current 24/25 Budget</u>	<u>£0.0K + £4,375.0K =</u>	<u>£4,375.0K</u>	Total Project Budget	£5,131.3K + £5,287.3K =	£10,418.6K	+5,287
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	Funding	HRA via block allocation for Heating, Energy Efficiency and Carbon Reduction	
	Policy Approval	Original scheme approved by Leader's Decision April 2021	
Page 101	Block Allocation for Council Housing Heating, Energy Efficiency & Carbon Reduction		-8,411
	Scheme description Block allocation of funding for energy efficiency works to the Housing Stock.		
	What has changed? For both remaining External Wall Insulation schemes revised Outline Business Cases have been submitted asking for a £8m overall increase in budget: EWI.2 £+3,124.1K EWI.3 £+5,287.4K Total £+8,411.5K		
	Funding for these increases therefore need drawing down from this Q number. See separate entries above for External Wall Insulation 2 – Airey Homes and External Wall Insulation 3 - Various Variation type: Budget decrease Budget Current 22/23 Budget £100.0K - £0.0K = £100.0K Current 23/24 Budget £7,357.0K - £3,507.0K = £3,850.0K Current 24/25 Budget £9,750.0K - £3,500.0K = £6,250.0K Current 25/26 Budget £12,250.0K - £1,404.5K = £10,845.5K <u>Current 26/27 Budget £13,450.0K - £0.0K = £13,450.0K</u> Total 22-27 Budget £42,907.0K - £8,411.5K = £34,495.5K		
	Funding	HRA	
	Policy Approval	N/A	
F	Education Children & Families		

New additions								
Page 102	<p>New Specialist Free School – North Sheffield</p> <p>Why do we need the project?</p> <p>There is increasing demand in Sheffield for Special Educational Needs school places.</p> <p>As part of a wider strategy to meet this demand, in October 2022 SCC will submit a joint bid with Barnsley Council to the national special free school process led by the Department for Education for a new 200 place special free school. This school will provide places for primary and secondary aged pupils with autism and communication/interaction needs. Estimated build costs of such a provision are between £12m and £15m. These costs would be met by the DfE who would procure and deliver the construction.</p> <p>However, as part of the bidding process SCC is required to evidence a commitment to meet any abnormal costs that may arise on the site. These costs cover a large range of issues including, but not limited to, flooding and alleviation measures, utility provision and ecological provision. An estimate of these potential costs is £1.2m which will be split equally between SCC and Barnsley Council.</p> <p>This approval will provide evidence to DfE of the inclusion of an allocation for these costs in SCCs capital program</p> <p>How are we going to achieve it?</p> <p>Should the bid be successful, the DfE will invoice SCC and BMBC for the costs of any site abnormalities identified as part of detailed feasibility works.</p> <p>What are the benefits?</p> <ul style="list-style-type: none"> ○ New Special School facility in the city ○ Increased availability of specialist provision places <p>When will the project be completed?</p> <p>Estimated completion of scheme if bid successful 2027/28</p>						+600	
	Funding Source	High Needs Capital	Amount	£600k	Status		Approved	
	Policy Approval		Endorsed by Education Children & Families Committee September 2022					
	Variations and reasons for change							
<p>90967 Silverdale Expansion – slippage</p> <p>Scheme description</p> <ul style="list-style-type: none"> • This scheme addresses an identified pressure on secondary school place provision in southwest Sheffield, currently forecast to 						22/23 -3,513 23/24 3,513		

Page 103	<p>continue until the end of the decade, that exists despite a city-wide picture of a tight system until 2023/24 for secondary school places, after which a reduction in pupil population will start to create a citywide surplus.</p> <ul style="list-style-type: none"> The demand for places in the southwest is forecast to peak in 2023/24 and 2027/28. <p>Objective: to increase the capacity to 1,672 places including:</p> <ul style="list-style-type: none"> Creation of 60 mainstream places per year group Y7 through to Y11 (300 total mainstream places), increasing the total Y7-Y11 capacity to 1,200 places. Post 16 provision – creation of 96 post 16 places (including 30 post 16 SEND places), increasing the post 16 provision to a total of 472 places. <p>What has changed?</p> <ul style="list-style-type: none"> Whilst remaining within the overall authorised budget, the delivery of the project has slipped following procurement of works being passed to the school Trust and the ensuing phasing of delivery on contract award. The Council will pay the Trust up to a maximum of £7.43m, with other internal delivery costs taking the budget to the authorised maximum of £7.51m. <p>Variation type: -</p> <ul style="list-style-type: none"> Slippage: £3.5m of proposed costs to slip into 2023-24 following the detailed delivery phasing outlined in the contract award, as proposed by Chorus Trust on behalf of the school. 		
	Funding	DfE Basic Need Allocation	
	Policy Approval	Scheme Approved Co-operative Executive March 2022	
	<p>90953 King Edward VII Access Gates</p> <p>Scheme description</p> <ul style="list-style-type: none"> This scheme was set up to provide a contribution to the school to install gates and access controls to improve safeguarding while still allowing access to users of the swimming pool at the site access to the car park <p>What has changed?</p> <ul style="list-style-type: none"> Funding contribution no longer needed as school subsequently agreed to fund entirely from their own resources. <p>Variation type: -</p> <ul style="list-style-type: none"> Budget reduction of £100k and resultant change in scope, as scheme no longer progressing. 	-100.0	

	Funding	Devolved Formula Capital (Historic DFC)	
	Approval Route	N/A	
Page 104	90963 Fire Risk Assessment Works Brunswick Primary		-478.8
	Scheme description		
	<ul style="list-style-type: none"> This scheme was initially set up to address the Fire Risk Assessment recommendations at Brunswick Primary School, following a school-estate-wide review. 		
What has changed?		<ul style="list-style-type: none"> Work at this site will now be halted due to the school now being identified as part of a wider DfE school rebuilding programme. 	
Variation type: -		<ul style="list-style-type: none"> Budget reduction of £478.8k to limit expenditure to the currently committed amount only, as work will now be halted on this scheme due to the school now being part of DfE rebuild programme. 	
	Funding	DfE Condition Allocation	
	Policy Approval	N/A	
	90996 Brunswick Primary Pitched Roof Repair		-12.4
Scheme description		<ul style="list-style-type: none"> This scheme was initially set up to address the deteriorating condition of the roof at Brunswick Primary School. 	
What has changed?		<ul style="list-style-type: none"> Work at this site will now be halted due to the school now being identified as part of a wider DfE school rebuilding programme. 	
Variation type: -		<ul style="list-style-type: none"> Budget reduction of £12.4k to limit expenditure to the currently committed amount only, as work will now be halted on this scheme due to the school now being part of DfE rebuild programme. 	
	Funding	DfE Condition Allocation	

	Policy Approval	N/A	
G	Strategy & Resources		
	New additions		
	None		
	Variations and reasons for change		
	None		
H	Economic Development & Skills		
	New additions		
	None		
	Variations and reasons for change		
	None		

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Strategy and Resources Urgency Sub-Committee

Meeting held 7 September 2022

PRESENT: Councillors Terry Fox, Douglas Johnson, Joe Otten, Mick Rooney and Martin Smith

1. APOLOGIES FOR ABSENCE

1.1 Apologies for absence was received from Councillors Julie Grocutt and Shaffaq Mohammed.

2. EXCLUSION OF PRESS AND PUBLIC

2.1 **RESOLVED:** That the public and press be excluded from the meeting before discussion takes place on item 6 on the agenda (item 5 of these minutes) on the grounds that, if the public and press were present during the transaction of such business, there would be a disclosure to them of exempt information as described in paragraph 3 of Schedule 12A to the Local Government Act 1972, as amended.

3. DECLARATIONS OF INTEREST

3.1 There were no declarations of interest made.

4. MINUTES OF THE LAST MEETING HELD ON 8 AUGUST 2022

4.1 The minutes of the previous meeting were agreed to be a true record.

5. EUROVISION SONG CONTEST 2023

5.1 Strategy and Resources Urgency Sub-Committee previously approved the submission of a Phase 1 bid for Sheffield to host the Eurovision Song Contest 2023 (ESC 2023). Sheffield successfully got through this first round and became one of 7 cities selected to progress to Phase 2.

Since this time officers and Members have been working in collaboration and partnership internally and with a wide range of partners to develop the full bid.

The report highlights the key financial, legal and other implications of the bid were Sheffield to be the city selected to host ESC 2023. The report also provides a sense of the scale of the event alongside the potential benefits, impacts and legacy the city could expect to see.

5.2 **RESOLVED UNANIMOUSLY:** That Strategy and Resources Urgency Sub-Committee:-

1. Approve submission of the offer/proposal on the basis outlined in this report in response to the Eurovision Song Contest 2023 UK Host City

- selection: Phase 2 BBC Request for Proposal;
2. Notes that this will be a binding offer to be the Host City and that; submission of the proposal will be an offer capable of acceptance by the BBC;
 3. Notes the financial implications and the proposed budget and funding proposals, including the limits on the Council's financial contribution that will be included within the proposal;
 4. Approves the use from reserves as set out in section 4.2 of this report to fund the Council's direct financial contribution to delivering the obligations of being Host City;
 5. Notes that if the Council is selected as Host City it will enter into a Cooperation Agreement as set out in the Key Terms in the Request for Proposal; and
 6. Endorses the approach in this report to delivering the Council's role of Host City to be reflected in the proposal.

5.3 **Reasons for Decision**

- 5.3.1 The reasons for supporting the submission of a bid are set out in the report, alongside the issues and some key risks. Sheffield has, as set out in the One Year Plan, and developing delivery plan an ambition to punch its weight and raise the profile of the city nationally and internationally, capitalising on the city's assets to attract new business and investment to the city. Bidding for the ESC 2023 allows us to make a step change in delivering on that ambition.
- 5.3.2 It has been demonstrated that the anticipated benefits would more than justify the financial investment in hosting this event and the wider team around this piece of work would ensure this was delivered to the best of their ability and the available resource.
- 5.3.3 In a year that will not be like any other because of the circumstances, Sheffield can provide a platform for the Ukrainian people to shine, whilst demonstrating again that it is a safe pair of hands and a unique destination for investment and visitors to discover.

5.4 **Alternatives Considered and Rejected**

- 5.4.1 Having already had approval to develop the Phase 2 bid for hosting ESC23 and the task in hand was to work on the basis that Sheffield would submit a bid to host this event if the technical requirements could be met.
- 5.4.2 The alternative option would be not to submit a bid to host the event. Failing to submit a bid would take Sheffield out of the race and mean that the city would miss out on the impact and benefits set out in this report. While there may be other opportunities to work with the BBC on the event, the main benefit will go to the host city, not those hosting localised events drawing a local audience.